



ORDINARY MEETING of the Council of Brome Village held in person on Monday, August 3, 2026, at 7:00 p.m. at which were present Councillors Lisa Belanger, Lynn Patenaude, Larry Royea, Wesley Patch and Christopher Whitehead. All members of the said council forming a quorum under the chairmanship of Mayor William Miller in accordance with the provisions of the Municipal Code.

The councillor Anthony Allen was absent.

The Director General and Clerk-Treasurer Gail Côté was present.

The citizens can attend the meeting and ask questions.

There were 6 people in the audience.

AGENDA

- 1. OPENING OF THE MEETING**
- 2. ADOPTION OF THE AGENDA**
- 3. APPROVAL AND ADOPTION OF THE MINUTES**
3.1 Approval and adoption of the minutes of the July 6, 2026, ordinary meeting
- 4. BUSINESS ARISING FROM THE LAST MINUTES**
4.1
- 5. CORRESPONDENCE**
5.1 Zone Éco open house – September 19, 2026
- 6. URBANISM**
6.1 Municipal inspector's report
- 7. FIRST QUESTION PERIOD**
- 8. OFFICER'S REPORT**
- 9. GENERAL ADMINISTRATION**
9.1 Adoption of By-law No. 233-26 – Code of ethics and professional conduct for elected officials
9.2 Language obligations relating to contract management
9.3 Renewal – Emergency Services Agreement – Canadian Red Cross
9.4 Confirmation of authorized signatures
- 10. FINANCIAL ADMINISTRATION**
10.1 Accounts payable
10.2 Accounts paid
- 11. ROADS**
11.1 Road(s) reports
11.2 Awarding of contract for minor asphaltting repairs
- 12. ENVIRONMENT**
12.1
- 13. PUBLIC SECURITY**
13.1
- 14. LEISURE AND CULTURE**
14.1
- 15. VARIA**
- 16. SECOND QUESTION PERIOD**
- 17. ADJOURNMENT OF THE MEETING**

1
OPENING OF THE MEETING
Resolution 2026-733

The members present at the opening of the meeting formed a quorum; the meeting was called to order by the mayor at 7:01 p.m.

The mayor addresses those present.

2
ADOPTION OF THE AGENDA
Resolution 2026-734

IT IS HEREBY
Moved by Larry Royea
Seconded by Lisa Belanger
AND UNANIMOUSLY RESOLVED

THAT the agenda be and is hereby approved.

ADOPTED

3
APPROVAL AND ADOPTION OF THE MINUTES

3.1
APPROVAL AND ADOPTION OF THE MINUTES OF THE JULY 6, 2026, ORDINARY MEETING
Resolution 2026-735

IT IS HEREBY
Moved by Lynn Patenaude
Seconded by Christopher Whitehead
AND UNANIMOUSLY RESOLVED

THAT the minutes of the July 6, 2026, ordinary meeting be and are hereby approved.

ADOPTED

4
BUSINESS ARISING FROM THE LAST MINUTES

- No business arising from the last minutes.

5
CORRESPONDENCE

5.1
ZONE ÉCO OPEN HOUSE – SEPTEMBER 19, 2026

Zone Éco in Cowansville has advised the municipality that they will be holding an Open House on Saturday, September 19, 2026, from 10:30 a.m. to 3:00 p.m.

The event will provide an opportunity for residents and community members to discover how Zone Éco operates and learn more about the services and activities offered at the facility.

6
URBANISM

6.1
MUNICIPAL INSPECTOR'S REPORT

The municipal inspector submitted his report for the month of July.

Number of permits:	0
Value of work:	0\$
Revenues of:	0\$

7
FIRST QUESTION PERIOD

- No questions were asked during the first question period.

8
OFFICER'S REPORT

1. Councillor Lisa Belanger mentioned that she spoke with someone who may have some old photographs of Brome Village that we could potentially use for display at the park.

9
GENERAL ADMINISTRATION

9.1
ADOPTION OF BY-LAW NO. 233-26 – CODE OF ETHICS AND PROFESSIONAL
CONDUCT FOR ELECTED OFFICIALS
Resolution 2026-736

WHEREAS the Municipal Council adopted, on February 24, 2022, By-law number 213-22 enacting a Code of Ethics and Professional Conduct for elected officials;

WHEREAS, pursuant to section 13 of the Act respecting ethics and professional conduct in municipal matters, RLRQ c. E-15.1.0.1 (hereinafter the "LEDMM"), every municipality must, before May 1 following any general election, adopt a revised code of ethics and professional conduct which replaces the one in force, with or without modification;

WHEREAS a general election was held on November 2, 2025;

WHEREAS it is therefore necessary to adopt a revised code of ethics and professional conduct for elected officials;

WHEREAS the formalities provided for in the LEDMM, for the adoption of such a revised code, have been respected;

WHEREAS the Director General and Clerk-Treasurer mentions that the purpose of this by-law is to set out the main values of the Municipality in terms of ethics and the rules of conduct which must guide the conduct of a person as a member of the council, a committee or a commission of the Municipality or, in his capacity as a member of the council of the Municipality, of another body;

WHEREAS this by-law is adopted under section 13 of the *Act respecting ethics and professional conduct in municipal matters*, RLRQ, c. E-15.1.0.1;

IT IS HEREBY
Moved by Larry Royea
Seconded by Christopher Whitehead
AND UNANIMOUSLY RESOLVED

TO adopt the following by-law:

ARTICLE 1: DECLARATORY PROVISIONS

- 1.1 The title of this by-law is: By-law Number 233-26 Enacting the Code ethics and professional conduct of elected municipal officials.
- 1.2 The preamble forms an integral part of this Code.
- 1.3 The Code does not replace the laws and by-laws in force that govern the Municipality and, more generally, the municipal domain. It is rather supplementary and complements the various general obligations and duties applicable to elected municipal officials as provided for in applicable laws and other regulations.
- 1.4 The Code should not be interpreted as allowing any derogation from the provisions contained in the laws and by-laws in force which govern the Municipality, the elected municipal officials and, more generally, the municipal domain.

ARTICLE 2: INTERPRETATION

This Code shall be interpreted in accordance with the principles and objectives contained in the LEDMM. The rules set forth in that Act are deemed to form an integral part of this Code and shall prevail over any inconsistent rule set forth in this Code.

In this Code, unless the context indicates otherwise, the following terms mean:

- a) **“Advantage”**: Whether pecuniary or not, an advantage includes any gift, donation, favor, reward, service, gratuity, mark of hospitality, remuneration, compensation, gain, indemnity, privilege, preference, compensation, benefit, profit, advance, loan, reduction, discount, etc.
- b) **“Code”**: By-law number 233-26 enacting the Code of Ethics and professional conduct for elected municipal officials.
- c) **“Council”**: The municipal council of Brome Village.
- d) **“Ethics”**: Refers to the set of rules and duties that govern the function of council members, their conduct, the relationships between them, as well as their relations with municipal employees and the public in general.
- e) **“Ethics»**: Refers to the set of moral principles that underlie the conduct of council members; it takes into account the values of the municipality.
- f) **“Personal interest”**: Such an interest is related to the person of the elected official and is distinct from the community he or she represents.
- g) **“Council member”**: An elected official of the municipality, a member of a Committee or a municipal committee, or a member of the board of directors of another municipal body, when acting in his capacity as a council member of the municipality.
- h) **“Municipality»**: The Municipality of Brome Village.

ARTICLE 3: APPLICATION OF THE CODE

This Code, and more specifically the rules set forth therein, guides the conduct of every member of the council.

Certain rules set out in this Code also apply after the term of office of any person who has been a member of the council.

ARTICLE 4: MUNICIPALITY VALUES

4.1 Integrity

Every member of the council values honesty, integrity, and fairness. They must demonstrate probity and honesty beyond reproach.

4.2 Prudence in the pursuit of the public interest

Prudence dictates that every council member assume their responsibilities in the face of their public interest mission in an objective and discerning manner. Prudence implies gathering sufficient information, reflecting on the consequences of their actions, and examining alternative solutions.

The public interest implies making decisions for the greater good of the community and not for the benefit of private or personal interests at the expense of the public interest.

4.3 Respect and civility towards other members and municipal employees and the citizens

Every member promotes respect and civility in human relations. They are entitled to these and act with respect and civility towards all individuals they interact with in the course of their duties. Civility implies demonstrating courtesy, politeness, and good manners.

4.4 Loyalty to the municipality

Loyalty requires performing one's duties in the best interests of the Municipality, with objectivity and independence of mind. It implies setting aside personal interests and disclosing them transparently, in accordance with applicable rules. Furthermore, loyalty implies respecting the decisions made by the council.

4.5 The pursuit of fairness

Fairness implies impartiality, meaning objective and independent conduct, and consideration of everyone's rights. Fairness demands that no discrimination be made.

4.6 The honour attached to the functions of council member

Every member safeguards the honour attached to their function, which presupposes the constant practice of the five values listed above, namely integrity, prudence, respect and civility, loyalty and fairness.

ARTICLE 5: RULES OF CONDUCT

5.1 Application

The rules set out in this article should guide the conduct of an elected official serving as a member of the council, committee, or commission:

- a) From the municipality; or
- b) From another organization when he sits in his capacity as a member of the municipal council.

5.2 Objective

These rules are specifically designed to prevent:

- a) Any situation involving the personal interest of the council member that may influence their independence of judgment in the performance of their duties;
- b) Favoritism, embezzlement, breach of trust or other misconduct.

5.3 Conflicts of interest

- 5.3.1 It is forbidden for any member to act, attempt to act or fail to act in such a way as to promote, in the exercise of his/her duties, his/her personal interests or, in an abusive manner, those of any other person.
- 5.3.2 It is prohibited for any member to use their position to influence or attempt to influence the decision of another person in a way that furthers their own personal interests or, in an abusive manner, those of any other person.
- 5.3.3 It is forbidden for any member to solicit, induce, accept or receive, for himself or for another person, any advantage whatsoever in exchange for taking a position on a matter which may be referred to a council, committee or commission of which he is a member.
- 5.3.4 It is prohibited for any member of the council to have a direct or indirect interest in a contract with the municipality subject to the exceptions provided for in section 305 of the

Act respecting elections and referendums in municipalities, RLRQ, c. E-2.2.

- 5.3.5 No member of the council is prohibited from participating in deliberations, voting or attempting to influence the vote on a matter in which they have a direct or indirect financial interest, subject to the exceptions provided for in section 362 of the *Act* respecting elections and referendums in municipalities, RLRQ, c. E-2.2.

ARTICLE 6: RECEIPT AND CLAIM FOR BENEFITS

- 6.1 It is prohibited for any member of the council to solicit, induce, accept or receive, for himself or for another person, any advantage whatsoever in exchange for taking a position on a matter which may be referred to the council, a committee or a commission of which he is a member.
- 6.2 It is forbidden for any member to accept any gift, any mark of hospitality or any other advantage, regardless of its value, which is offered by a supplier of goods or services or which may influence their independence of judgment in the exercise of their functions which may compromise their integrity.
- 6.3 Any gift, gesture of hospitality, or other benefit received by a member of the council that is not of a purely private nature or covered by Section 6.1 must, if its value exceeds \$200, be reported in writing by that member to the municipality's clerk-treasurer within thirty (30) days of receipt. This declaration must contain an adequate description of the gift, gesture of hospitality, or benefit received, and must specify the name of the donor, as well as the date and circumstances of its receipt. The Clerk-Treasurer shall maintain a public register of these declarations.

ARTICLE 7: USE OF MUNICIPAL RESOURCES

It is prohibited for any member of the council to use the resources of the municipality or of any other body referred to in article 5.1 for personal purposes or for purposes other than activities related to the performance of their duties.

This prohibition does not apply when a council member uses, under non-preferential conditions, a resource made available to citizens.

ARTICLE 8: USE AND DISCLOSURE OF INFORMATION CONFIDENTIAL

It is prohibited for any member to use, communicate, or attempt to use or communicate, both during and after their term of office, information obtained in the course of or in connection with the performance of their duties and which is not generally available to the public, to further their own personal interests or those of any other person.

ARTICLE 9: AFTER MANDATE

Within twelve (12) months following the end of his term of office, a member of the council is prohibited from holding a position as an administrator or officer of a legal entity, an employment or any other function in such a way that he or any other person derives an undue advantage from these previous functions as a member of the municipal council.

ARTICLE 10: BREACH OF TRUST AND EMBEZZLEMENT

It is forbidden for a member to misappropriate for their own use or for the use of a third party any property belonging to the municipality.

ARTICLE 11: ANNOUNCEMENT DURING A POLITICAL FUNDRAISING ACTIVITY

It is forbidden for any member of the council to announce, during a political fundraising activity, the completion of a project, the conclusion of a contract or the granting of a subsidy by the city unless a final decision relating to that project, contract or subsidy has already been made by the competent authority of the municipality.

ARTICLE 12: RESPECT AND CIVILITY

It is forbidden for any member of the council to behave disrespectfully towards other members of the municipal council, municipal employees or citizens using vexatious, denigrating or intimidating words, writings or gestures or any form of vexatious incivility.

ARTICLE 13: HONOR AND DIGNITY

It is forbidden for any member to engage in conduct that undermines the honor and dignity of the elected office.

ARTICLE 14: CONTROL MECHANISM

Any breach of a rule set forth in this Code by a member of the municipal council may result in the imposition of the following sanctions:

- 14.1 Reprimand;
- 14.2 Participation in training on ethics and professional conduct in municipal matters, at the expense of the council member within the time prescribed by the Quebec Municipal Commission;
- 14.3 Submission to the municipality within thirty (30) days of the decision of the Quebec Municipal Commission:
 - a) The gift, the mark of hospitality or the benefit received or the value of these;
 - b) Any profit obtained in contravention of a rule of this Code;
- 14.4 Reimbursement of any remuneration, allowance or other sum received for the period determined by the Quebec Municipal Commission as a member of the council, committee or commission of the municipality or of an organization referred to in section 5.1;
- 14.5 A penalty of up to \$4,000 must be paid to the municipality;
- 14.6 The suspension of a member of the municipal council for a period not exceeding ninety (90) days, this suspension being able to take effect beyond the day on which his term ends if he is re-elected by an election held during his suspension and the latter is not finished on the day on which his new term begins.

When a member of the municipal council is suspended, he or she cannot perform any function related to his or her position as a council member and, in particular, he or she cannot sit on any council, committee or commission of the municipality, or in his or her capacity as a member of a council of the municipality, of any other body, nor receive any remuneration, allowance or any other sum from the municipality or such body.

ARTICLE 15: REPLACEMENT

This by-law replaces By-law number 213-22.

ARTICLE 16:

This by-law shall come into force in accordance with the law.

Adopted in Brome, this 3rd day of August 2026.

William Miller
Mayor,

Gail Côté
Director General and Clerk-Treasurer

Notice of motion and deposit of project	July 6, 2026
Adoption of the by-law	August 3, 2026
Promulgation notice	August 4, 2026

9.2
LANGUAGE OBLIGATIONS RELATING TO CONTRACT MANAGEMENT
Resolution 2026-737

WHEREAS sections 16 and 17 of the by-laws respecting the “Langue de l’Administration, RLRQ c C-11, r 8.1” ceased to have effect on June 1, 2026;

WHEREAS these articles provided for situations where it was possible, in certain cases, to conclude certain contracts without verifying linguistic status, particularly when a contract involves an expenditure of no more than \$5,000;

CONSIDERING the significant increase in administrative requirements placed on municipalities;

WHEREAS the Québec government has reiterated on numerous occasions in recent months its desire to reduce the administrative burden imposed on municipalities;

IT IS HEREBY

Moved by Lisa Belanger

Seconded by Lynn Patenaude

AND UNANIMOUSLY RESOLVED

- TO denounce the increasing administrative burden on municipalities;
- TO denounce the fact that articles 16 and 17 of the by-laws on the language of the administration ceased to have effect on June 1st;
- TO ask the Québec government to reinstate the said exceptions immediately, without time limit;
- TO forward a copy of this resolution to the Minister of Municipal Affairs, Samuel Poulin, as well as the Minister of the French Language, Jean-François Roberge;
- TO send a copy of this resolution to the local municipalities in our territory, to all the MRC of Québec, as well as to the Member of Parliament for our territory, and to the FQM and the UMQ for support.

ADOPTED

9.3
RENEWAL – EMERGENCY SERVICES AGREEMENT – CANADIAN RED CROSS
Resolution 2026-738

WHEREAS the Canadian Red Cross has submitted the Disaster Services Agreement;

WHEREAS the municipality wishes to maintain its partnership with the Canadian Red Cross;

IT IS HEREBY

Moved by Wesley Patch

Seconded by Christopher Whitehead

AND UNANIMOUSLY RESOLVED

TO authorize the Mayor and the Director General Clerk-Treasurer to act on behalf of the municipality, give all necessary instructions and sign all documents concerning the renewal of the Canadian Red Cross services agreement.

ADOPTED

9.4
CONFIRMATION OF AUTHORIZED SIGNATORIES
Resolution 2026-739

WHEREAS our banking institution (Bank of Montreal) is updating its records;

WHEREAS the list of authorized signatories has been updated by adding and removing individuals with signing authority;

IT IS HEREBY
Moved by Lisa Belanger
Seconded by Wesley Patch
AND UNANIMOUSLY RESOLVED

THAT the following changes be forwarded to the bank:

- Patricia Panasuk (To be removed)

- Current authorized signatories
 - William Miller (Mayor)
 - Gail Côté (Director General and Clerk-Treasurer)
 - Christopher Whitehead (Pro-mayor)

ADOPTED

10
FINANCIAL ADMINISTRATION

10.1
ACCOUNTS PAYABLE
JULY 2026
Resolution 2026-740

IT IS HEREBY
Moved by Wesley Patch
Seconded by Larry Royea
AND UNANIMOUSLY RESOLVED

THAT the payment of accounts payable in the amount of \$155 369.64 be and is hereby approved.

Supplier	Description	Amount
Athena Construction	Construction (new Town Hall)	95 963.08
Automne Architectes	Architecture services (new Town Hall)	14 504.10
Croix Rouge Canadienne	Agreement (September 2026 – August 2027)	225.00
DBR	Service contract	66.00
Englobe	Services rendered	10 737.34
Excavation GGM Inc	Cleaning of ditches (Mullarkey Road)	6 526.10
Excavation L G Inc	Grading of roads	827.82
Gestim	Municipal inspection (19/06/26 to 18/07/26)	638.34
Gestim	Urbanism services (by-law revisions)	13 415.28
Lettrage Graphico	Plans (new Town Hall)	93.99
Martech	Sign for park	135.10
Meunier Renald	Spreading of calcium	8 812.60
RIGMRBM	Landfill fees	909.21

Vincent Hélène	Project manager (new Town Hall)	1 798.24
VOX	Professional fees	717.44
TOTAL		\$155 369.64

10.2

ACCOUNTS PAID

JULY 2026

Resolution 2026-741

Supplier	Description	Amount
BCAS	Rent, cleaning & snow removal for July	753.09
Ent Raymond Cherrier	Garbage and compost collection and transport	2 864.80
Monthly remuneration of elected officials	July remuneration	2 282.45
Monthly remuneration of Director General	July salary	5 808.78
Revenu Québec	Payroll deductions (April to June)	6 445.67
Revenue Canada	Payroll deductions (April to June)	2 525.14
Schaefer Elizabeth	Reimburse BBQ expenses	171.54
TOTAL		\$20 851.47

Supplier	Description (direct debit)	Amount
Cogeco	Telephone, internet, fax	175.70
DBR	Photocopier leasing	105.15
DFS Insurance	Group insurance	582.35
Hydro Québec	Street lighting	191.73
IT Cloud	Microsoft monthly subscription fees	28.69
Mastercard	Containers (big garbage), Stamps, Annual satellite contract	3 431.22
TOTAL		\$4 514.84

TOTAL \$180 735.95

ADOPTED

11

ROADS

11.1

ROAD REPORT(S)

-
- No comments concerning roads.

11.2

AWARDING OF CONTRACT FOR MINOR ASPHALTING REPAIRS

Resolution 2026-742

CONSIDERING there are minor asphalt repairs to be done on Stagecoach Road;

IT IS HEREBY
Moved by Christopher Whitehead
Seconded by Lynn Patenaude
AND UNANIMOUSLY RESOLVED

TO award the contract of minor asphalt repairs to Excavation GGM Inc. for an amount of \$34 767.50 plus applicable taxes;

TO finance this expense, net of tax refunds, from the operating budget;

TO authorize the Director General Clerk-Treasurer to give all necessary instructions and sign all documents to this effect.

ADOPTED

**12
ENVIRONMENT**

- Nothing to discuss.

**13
PUBLIC SECURITY**

- Nothing to discuss.

**14
LEISURE AND CULTURE**

- Nothing to discuss.

**15
VARIA**

- Nothing to discuss.

**16
SECOND QUESTION PERIOD**

1. A resident mentioned that a railing is needed on the entrance steps for safety purposes.

The Director General stated that she would relay the message to the Brome Fair.

2. A resident asked when the September MRC mayors’ meeting will be held and whether the agenda will be posted online prior to the meeting.

The mayor answered that the MRC mayors’ meeting will be held on August 25 and that the agenda is usually available online prior to the meeting.

3. A resident asked if there had been any update on when the road lines will be repainted.

The Director General stated that she would send a reminder email regarding this subject.

4. Provincial Law 86, which was adopted in December 2025, was brought forward for discussion. This legislation could have an impact on residents of Brome. The Mayor and Director General stated that they will discuss the matter with the Municipal Inspector and the MRC. An update will be provided once more information is available.

17
ADJOURNMENT OF THE MEETING
Resolution 2026-743

IT IS HEREBY
Moved by Larry Royea
Seconded by Christopher Whitehead
AND UNANIMOUSLY RESOLVED

THAT the meeting be adjourned at 7:52 p.m.

William Miller
Mayor

Gail Côté
Director General and Clerk-Treasurer

“I, William Miller, mayor, certify that the signing of the present minutes is equivalent to the signing by me of all the resolutions contained herein within the meaning of article 142 (2) of the Municipal Code.