



ORDINARY MEETING of the Council of Brome Village held in person on Monday, February 2, 2026, at 7:00 p.m. at which were present Councillors Lisa Belanger, Lynn Patenaude, Larry Royea, Wesley Patch, Christopher Whitehead and Anthony Allen. All members of the said council forming a quorum under the chairmanship of Mayor William Miller in accordance with the provisions of the Municipal Code.

The Director General and Clerk-Treasurer Gail Côté was present.

The citizens can attend the meeting and ask questions.

There were 4 people in the audience.

AGENDA

1. **OPENING OF THE MEETING**
2. **ADOPTION OF THE AGENDA**
3. **APPROVAL AND ADOPTION OF THE MINUTES**
 - 3.1 Approval and adoption of the minutes of the January 12, 2026, ordinary meeting
4. **BUSINESS ARISING FROM THE LAST MINUTES**
 - 4.1
5. **CORRESPONDENCE**
 - 5.1 Financial support request – Massey Vanier Scholarship Bursary Fund
6. **URBANISM**
 - 6.1 Municipal inspector's report
7. **FIRST QUESTION PERIOD**
8. **OFFICER'S REPORT**
9. **GENERAL ADMINISTRATION**
 - 9.1 Adoption – By-law number 229-26 concerning the remuneration of elected municipal officials
 - 9.2 General insurance renewal for the period March 20, 2026, to March 20, 2027
 - 9.3 Authorization – Permit for outdoor sale of alcoholic beverages – Brome Fair 2026
 - 9.4 Adoption – No parking Brome Fair 2026
 - 9.5 Authorization – Installation of road signs – Brome Fair 2026
 - 9.6 Authorization – Brome Fair 2026 By-law number 145-12
10. **FINANCIAL ADMINISTRATION**
 - 10.1 Accounts payable
 - 10.2 Accounts paid
11. **ROADS**
 - 11.1 Road(s) reports
12. **ENVIRONMENT**
 - 12.1
13. **PUBLIC SECURITY**
 - 13.1
14. **LEISURE AND CULTURE**
 - 14.1
15. **VARIA**
16. **SECOND QUESTION PERIOD**
17. **ADJOURNMENT OF THE MEETING**

1
OPENING OF THE MEETING
Resolution 2026-652

The members present at the opening of the meeting formed a quorum; the meeting was called to order by the mayor at 7:02 pm.

The mayor addresses those present.

2
ADOPTION OF THE AGENDA
Resolution 2026-653

IT IS
Moved by Larry Royea
Seconded by Anthony Allen
AND UNANIMOUSLY RESOLVED

THAT the agenda be and is hereby approved.

ADOPTED

3
APPROVAL AND ADOPTION OF THE MINUTES

3.1
APPROVAL AND ADOPTION OF THE MINUTES OF THE JANUARY 12, 2026, ORDINARY MEETING
Resolution 2026-654

IT IS
Moved by Lisa Belanger
Seconded by Christopher Whitehead
AND UNANIMOUSLY RESOLVED

THAT the minutes of the January 12, 2026, ordinary meeting be and are hereby approved with the following amendment.

Point 10 – Accounts payable

ADOPTED

4
BUSINESS ARISING FROM THE LAST MINUTES

- No business arising from the last minutes.

5
CORRESPONDENCE

5.1
FINANCIAL SUPPORT REQUEST – MASSEY VANIER SCHOLARSHIP BURSARY FUND
Resolution 2026-655

WHEREAS the Municipality of Brome Village supported the Massey-Vanier Scholarship, Bursary Fund in 2025 by giving \$300.00 each to the English and French sides of the school;

WHEREAS the Massey-Vanier Scholarship, Bursary committee is again requesting our financial support;

WHEREAS \$600.00 has been earmarked for the Scholarship, Bursary fund in the municipal budget 2026;

IT IS
Moved by Anthony Allen
Seconded by Wesley Patch
AND RESOLVED

THAT the Municipality of Brome Village approve a donation in the amount of \$300.00 to each of the English and French sectors of Massey-Vanier High School;

THAT priority consideration be given to residents of Brome Village.

ADOPTED

6
URBANISM

6.1
MUNICIPAL INSPECTOR'S REPORT

The municipal inspector submitted his report for the month of January.

Number of permits:	1
Value of work:	\$3 000
Revenues of:	\$20

7
FIRST QUESTION PERIOD

- No questions were asked during the first question period.

8
OFFICER'S REPORT

1. Positive feedback has been received regarding the cleaning of the sidewalks.
2. Excavation David Cooke is doing a good job with the plowing of municipal roads.
3. A plastic bin containing salt was placed by the park's postal boxes for residents to use if needed when collecting their mail.
4. The mayor noted that the call for tenders for the new Town Hall has been published on the SEAO government website, which is used for public contracts.

9
GENERAL ADMINISTRATION

9.1
**ADOPTION – BY-LAW NUMBER 229-26 CONCERNING THE REMUNERATION OF
ELECTED MUNICIPAL OFFICIALS**
Resolution 2026-656

WHEREAS a Notice of Motion of the present by-law was given at the ordinary council meeting held on January 12, 2026, by councillor Christopher Whitehead;

WHEREAS a draft by-law was deposited at the ordinary council meeting held on January 12, 2026, by councillor Christopher Whitehead;

WHEREAS Section 2 of the Act respecting the remuneration of elected municipal officials authorizes the Municipality to determine the remuneration to be paid to members of the council including an expense allowance;

THEREFORE

Proposed by Anthony Allen

Seconded by Wesley Patch

AND UNANIMOUSLY RESOLVED

THAT the present By-law No. 229-26 be adopted, and that said by-law ordain, and decree as follows:

ARTICLE 1

Effective January 1, 2026, an annual remuneration of six thousand one hundred fifty dollars and fourteen cents (\$6 150.14), plus an expense allowance of three thousand seventy-five dollars and ten cents (\$3 075.10) will be paid to the mayor.

Mayor: \$6 150.14 + \$3 075.10 = \$9 225.24

ARTICLE 2

Effective January 1, 2026, an annual remuneration of two thousand forty-nine dollars and ninety-four cents (\$2 049.94), plus an expense allowance of one thousand twenty-five dollars and three cents (\$1 025.03) will be paid to each councillor.

Councillor: \$2 049.94 + \$1 025.03 = \$3 074.97

ARTICLE 3

From the time the Acting Mayor assumes the duties and responsibilities of the mayor, and until he ceases to be his replacement, the Acting Mayor shall receive remuneration and expense allowance as mayor after thirty (30) consecutive days.

ARTICLE 4

The remuneration and expense allowance of the mayor and councillors are indexed annually based on the cost-of-living adjustment rate published by the Government of Québec.

ARTICLE 5

Remuneration is paid monthly.

ARTICLE 6

The amount of this remuneration will be taken from the general fund of the municipality and will be included in the annual budget.

ARTICLE 7

This by-law comes into force in accordance with the law.

ADOPTED in Brome Village, this 2nd day of February 2026.

William Miller
Mayor

Gail Côté
Director General and Clerk-Treasurer

Notice of motion:	January 12, 2026
Filing of draft by-law:	January 12, 2026
Adoption:	February 2, 2026
Notice of publication:	February 3, 2026

9.2
GENERAL INSURANCE RENEWAL FOR THE PERIOD MARCH 20, 2026, TO
MARCH 20, 2027
Resolution 2026-657

WHEREAS the annual insurance contract terminates March 20, 2026;

IT IS

Moved by Lisa Belanger
Seconded by Wesley Patch
AND UNANIMOUSLY RESOLVED

THAT the municipality of Brome Village authorizes the Director General to sign the renewal contract in the amount of \$5 797.71.

ADOPTED

9.3
AUTHORIZATION – PERMIT FOR OUTDOOR SALE OF ALCOHOLIC BEVERAGES –
BROME FAIR 2026
Resolution 2026-658

CONSIDERING the Brome Fair event planned on the territory of the municipality from September 4th to September 7th 2026;

CONSIDERING the request for authorization from the event organizers to submit a reunion permit application to the Régie des alcools, des courses et des jeux;

THEREFORE

Moved by Christopher Whitehead
Seconded by Anthony Allen
AND UNANIMOUSLY RESOLVED

THAT the council of Brome Village authorizes the filing of an application with the Régie des alcools, des courses et des jeux for a reunion permit for the sale and service of alcoholic beverages during the 2026 Brome Fair.

ADOPTED

9.4
ADOPTION – NO PARKING BROME FAIR 2026
Resolution 2026-659

WHEREAS the By-Law #100 concerning the parking on municipal roads during special events states that the Municipal Council may designate any event a special event by resolution and therefore adopt any temporary no parking regulations;

WHEREAS Brome Fair is planned to take place from September 4th to September 7th 2026;

THEREFORE

Moved by Wesley Patch
Seconded by Lynn Patenaude
AND UNANIMOUSLY RESOLVED

- TO prohibit street parking on Stagecoach Road and Jackson Road during this designated special event;
- TO authorize the installation of temporary road signs in accordance with this resolution;

- TO appoint the Surête du Québec to issue summons, order the removal of any vehicle stopped or parked on the designated roads, and tow vehicles, at the owner's expense;
- TO confirm that the appointed entity has the authority to tow any vehicle stopped or parked on the designated roads to a place designated by the appointed entity at the owners expense;
- TO authorize the Director General and Clerk-Treasurer to give all necessary instructions and sign all documents to this effect.

ADOPTED

9.5
AUTHORIZATION – INSTALLATION OF ROAD SIGNS – BROME FAIR 2026
Resolution 2026-660

CONSIDERING the Brome Fair event planned on the territory of the municipality from September 4th to September 7th 2026;

CONSIDERING the request for authorization from the event organizers to install road signs to facilitate access for visitors and ensure the smooth flow of traffic;

THEREFORE

Moved by Lynn Patenaude

Seconded by Lisa Belanger

AND UNANIMOUSLY RESOLVED

THAT the council of Brome Village authorizes the installation of road signs as described in the email dated January 28th, during the 2026 Brome Fair and to inform the organizers of the event that the signs must be removed within one week after the end of the Fair.

ADOPTED

9.6
AUTHORIZATION – BROME FAIR 2025 BY-LAW NUMBER 145-12
Resolution 2026-661

CONSIDERING the Brome Fair event planned on the territory of the municipality from September 4th to September 7th , 2026;

CONSIDERING the request for authorization from the organizers of the event to benefit from an extension of the time limit otherwise applicable under by-law number 145-12 concerning nuisances;

THEREFORE

Moved by Christopher Whitehead

Seconded by Anthony Allen

AND UNANIMOUSLY RESOLVED

THAT the council of Brome Village authorizes the holding of the 2026 Brome Fair and extends the hours provided for in section 19 of said by-law to 12:00 a.m. from September 4th to September 7th , 2026.

ADOPTED

10
FINANCIAL ADMINISTRATION

10.1
ACCOUNTS PAYABLE
JANUARY 2026
Resolution 2026-662

IT IS
Moved by Christopher Whitehead
Seconded by Wesley Patch
AND UNANIMOUSLY RESOLVED

THAT the payment of accounts payable in the amount of \$25 462.86 be and is hereby approved.

Supplier	Description	Amount
Barnes Hardware	Bins & salt	298.88
CITAM	Annual fees for maintenance and updates	314.09
DBR	Telephone support	63.24
FQM Assurances	Insurance renewal (20/03/26 – 20/03/27)	5 797.71
Gestim	Municipal inspection (14/12/25 – 17/01/26)	1 845.35
Infotech	Annual maintenance and support contract (January – December 2026)	5 127.99
Infotech	Taxation module	3 288.30
Infotech	Purchase of supplies (municipal tax forms)	414.13
Papeterie Cowansville	Office supplies	99.65
Paysagement Précision	Services rendered (01/11/25 – 15/01/26)	1 379.70
Paysagement Précision	Initial snow removal & salting (sidewalk)	1 810.86
Raymond Chabot	Professional services	1 207.25
RIGMRBM	Landfill fees	1 611.52
Rona	Salt	110.19
Transport Adapté Pour Nous	2026 agreement	2 094.00
TOTAL		\$25 462.86

10.2
ACCOUNTS PAID
JANUARY 2026
Resolution 2026-663

Supplier	Description	Amount
BCAS	Rent & cleaning for January	753.09
Beudoin Danielle	Library membership reimbursement	35.00
Ent Raymond Cherrier	Garbage and compost collection and transport	2 864.80
Monthly remuneration of elected officials	January remuneration	2 282.45
Monthly remuneration of Director General	January salary	5 762.51
Revenu Québec	Deductions at source (October – December 2025)	6 922.08
Revenue Canada	Deductions at source (October – December 2025)	2 606.18
TOTAL		\$21 226.11

Supplier	Description (direct debit)	Amount
DFS Insurance	Group insurance	574.30
Hydro Québec	Street lighting	190.85
IT Cloud	Microsoft monthly subscription fees	28.69
TOTAL		\$793.84

TOTAL \$47 482.81

ADOPTED

**11
ROADS**

**11.1
ROAD REPORT(S)**

- No comments concerning roads.

**12
ENVIRONMENT**

- Nothing to discuss.

**13
PUBLIC SECURITY**

- Nothing to discuss.

**14
LEISURE AND CULTURE**

- Nothing to discuss.

**15
VARIA**

- Nothing to discuss.

**16
SECOND QUESTION PERIOD**

1. A resident asked anything new concerning the construction of the Town Hall.

The mayor noted that the call for tenders for the new Town Hall has be published on the SEAO government website, which is used for public contracts.

2. A resident asked whether the CITAM/CAUCA website is functioning. She reported that she has attempted to update information but continues to receive an error message indicating that the site is not working.

The Director General will look into this matter.

17
ADJOURNMENT OF THE MEETING
Resolution 2026-664

IT IS
Moved by Larry Royea
Seconded by Wesley Patch
AND UNANIMOUSLY RESOLVED

THAT the meeting be adjourned at 7:35 p.m.

William Miller
Mayor

Gail Côté
Director General and Clerk-Treasurer

"I, William Miller, mayor, certify that the signing of the present minutes is equivalent to the signing by me of all the resolutions contained herein within the meaning of article 142 (2) of the Municipal Code.