



ORDINARY MEETING of the Council of Brome Village held in person on Monday, December 1, 2025, at 7:00 p.m. at which were present Councillors Lisa Belanger, Lynn Patenaude, Larry Royea, Wesley Patch and Anthony Allen. All members of the said council forming a quorum under the chairmanship of Mayor William Miller in accordance with the provisions of the Municipal Code.

Councillor Christopher Whitehead was absent.

The Director General and Clerk-Treasurer Gail Côté was present.

The citizens can attend the meeting and ask questions.

There were 4 people in the audience.

AGENDA

1. **OPENING OF THE MEETING**
2. **ADOPTION OF THE AGENDA**
3. **APPROVAL AND ADOPTION OF THE MINUTES**
 - 3.1 Approval and adoption of the minutes of the November 10, 2025, ordinary meeting
4. **BUSINESS ARISING FROM THE LAST MINUTES**
 - 4.1
5. **CORRESPONDENCE**
 - 5.1 Knowlton Academy request for financial support
6. **URBANISM**
 - 6.1 Municipal inspector's report
 - 6.2 Application for minor derogation DM25-04
7. **FIRST QUESTION PERIOD**
8. **OFFICER'S REPORT**
9. **GENERAL ADMINISTRATION**
 - 9.1 Service offer from Raymond Chabot Grant Thornton for the 2025 audit
 - 9.2 Appointment of Pro-Mayor for the year 2026
 - 9.3 Council meeting 2026 calendar
 - 9.4 Appointment – Responsibilities of council members – municipal committee
 - 9.5 Date of public budget meeting
 - 9.6 Deposit – Declaration of pecuniary interests of council members for the year 2026
10. **FINANCIAL ADMINISTRATION**
 - 10.1 Accounts payable
 - 10.2 Accounts paid
11. **ROADS**
 - 11.1 Road(s) reports
12. **ENVIRONMENT**
 - 12.1
13. **PUBLIC SECURITY**
 - 13.1
14. **LEISURE AND CULTURE**
 - 14.
15. **VARIA**
 - 15.1
16. **SECOND QUESTION PERIOD**
17. **ADJOURNMENT OF THE MEETING**

1
OPENING OF THE MEETING
Resolution 2025-621

The members present at the opening of the meeting formed a quorum; the meeting was called to order by the mayor at 7:00 p.m.

The mayor addresses those present.

2
ADOPTION OF THE AGENDA
Resolution 2025-622

IT IS
Moved by Lisa Belanger
Seconded by Wesley Patch
AND UNANIMOUSLY RESOLVED

THAT the agenda be and is hereby approved.

ADOPTED

3
APPROVAL AND ADOPTION OF THE MINUTES

3.1
APPROVAL AND ADOPTION OF THE MINUTES OF THE NOVEMBER 10, 2025,
ORDINARY MEETING
Resolution 2025-623

IT IS
Moved by Wesley Patch
Seconded by Lisa Belanger
AND UNANIMOUSLY RESOLVED

THAT the minutes of the November 10, 2025, ordinary meeting be and are hereby approved.

ADOPTED

4
BUSINESS ARISING FROM THE LAST MINUTES

- No business arising from last minutes.

5
CORRESPONDENCE

5.1
KNOWLTON ACADEMY REQUEST FOR FINANCIAL SUPPORT

The school ski program has existed for fifty-five (55) years.

The Program relied on funding from generous community donors and the Ministry of Education. However, due to the recent budget cuts, the school is struggling to sustain the program.

There are several students residing in Brome Village that participate in the ski program. Any financial assistance the town could provide would be appreciated. It would help keep the participation costs reasonable to families and to replace aging and broken equipment that is essential for maintaining both safety and quality.

6
URBANISM

6.1
MUNICIPAL INSPECTOR'S REPORT

The municipal inspector submitted his report for the month of November.

Number of permits:	3
Value of work:	\$125,000
Revenues of:	\$270

6.2
APPLICATION FOR MINOR DEROGATION DM25-04 – LOT 4 267 011
(147 Brome Terrace South)
Resolution 2025-624

NATURE AND EFFECTS

Request for a minor derogation for the location of a pool shed in the front yard on the property of 147 Brome Terrace South;

IT IS

Moved by Lynn Patenaude

Seconded by Larry Royea

AND UNANIMOUSLY RESOLVED

TO approve the request for a minor derogation for the location of a pool shed in the front yard on the property of 147 Brome Terrace South.

ADOPTED

7
FIRST QUESTION PERIOD

- No questions were asked during the first question period.

8
OFFICER'S REPORT

1. The light at the skating rink remains non-functional.
2. Councillor Anthony Allen is currently conducting an inventory of road signs.

3. Councillor Anthony Allen reported that residents have approached him regarding the cleaning of sidewalks.
4. The Brome Planning Committee reminded attendees of the Brome Lights Festival, which will take place on December 6, from 4:00 pm to 6:30 pm.

9
GENERAL ADMINISTRATION

9.1
SERVICE OFFER FROM RAYMOND CHABOT GRANT THORNTON FOR THE 2025 AUDIT
Resolution 2025-625

CONSIDERING that the firm Raymond Chabot Grant Thornton has submitted a proposal of \$13,805 plus applicable taxes for the audit and presentation of the 2025 financial reports;

IT IS

Moved by Anthony Allen

Seconded by Wesley Patch

AND UNANIMOUSLY RESOLVED

THAT the service offer totalling \$13,805 plus applicable taxes for the 2025 fiscal year be accepted, and that the firm Raymond Chabot Grant Thornton be appointed as the auditor for the Brome Village for the 2025 fiscal year;

TO authorize the Director General and Clerk-Treasurer to give all necessary instructions and sign all related documents.

ADOPTED

9.2
APPOINTMENT OF PRO-MAYOR FOR THE YEAR 2026
Resolution 2025-626

WHEREAS a pro-mayor be named to replace the mayor in the event of his absence;

CONSIDERING THAT one of the obligations of the Mayor of the Municipality of Brome Village is to represent the municipality at the Council of Mayors of the MRC Brome-Missisquoi;

CONSIDERING THAT it is important that a representative be named to replace the mayor should he not be able to attend the Council of Mayors of the MRC Brome Missisquoi;

THEREFORE

Moved by Lynn Patenaude

Seconded by Lisa Belanger

AND UNANIMOUSLY RESOLVED

THAT councillor Christopher Whitehead be named the pro-mayor for the year 2026 and that he will also represent the mayor when he is not available to attend the MRC meetings.

ADOPTED

9.3
COUNCIL MEETING 2026 CALENDAR
Resolution 2025-627

IT IS
Moved by Lisa Belanger
Seconded by Anthony Allen
AND UNANIMOUSLY RESOLVED

THAT the calendar for council meetings for 2026 be as follows:

January 12 th 2026	May 4 th 2026	September 14 th 2026
February 2 nd 2026	June 1 st 2026	October 5 th 2026
March 2 nd 2026	July 6 th 2026	November 2 nd 2026
April 13 th 2026	August 3 rd 2026	December 7 th 2026

ADOPTED

9.4
APPOINTMENT – RESPONSIBILITIES OF COUNCIL MEMBERS – MUNICIPAL
COMMITTEE
Resolution 2025-628

IT IS
Moved by Larry Royea
Seconded by Lisa Belanger
AND UNANIMOUSLY RESOLVED

THAT the responsibilities of council members for 2026 be as follows:

Public Security – Anthony Allen, Larry Royea and Christopher Whitehead

- Police services - Civil security (emergency plan)
- Fire protection services & MRC Fire Risk Management Plan
- Emergency rescue services
- Animal control services

Transportation and Roads – Anthony Allen, Wesley Patch, Christopher Whitehead
and Larry Royea

- Winter and summer road maintenance
- Bridges - Street lights
- Street Signs

Public Health – Lisa Belanger and Lynn Patenaude

- Garbage removal and recycling
- Emptying of septic systems
- Drinking water (wells)
- MRC waste management plan

Planning Advisory Committee (PAC) - William Miller, Marie-France Belec, Meagan Patch, Billy Raymond and the Municipal Inspector

- Urbanism by-laws
- All urbanism issues
- Environment
- Agricultural and forestry activities

Recreation and Culture – Lisa Belanger and Wesley Patch

- Heritage Park
- Cultural and leisure activities
- Library and sports fees reimbursement program

Yamaska Basin – Anthony Allen

- OBV Yamaska Action Plan

ADOPTED

**9.5
DATE OF PUBLIC BUDGET MEETING
Resolution 2025-629**

As in previous years, there is a budget meeting required that is open to the public.

IT IS
Moved by Lisa Belanger
Seconded by Anthony Allen
AND UNANIMOUSLY RESOLVED

TO hold the public budget meeting on December 18, 2025, at 7 p.m.

ADOPTED

**9.6
DEPOSIT – DECLARATION OF PECUNIARY INTERESTS OF COUNCIL MEMBERS FOR
THE YEAR 2026**

The Clerk-Treasurer reports that the Declaration of pecuniary interests for seven council members have been filed.

**10
FINANCIAL ADMINISTRATION**

**10.1
ACCOUNTS PAYABLE
NOVEMBER 2025
Resolution 2025-630**

IT IS
Moved by Wesley Patch
Seconded by Anthony Allen
AND UNANIMOUSLY RESOLVED

THAT the payment of accounts payable in the amount of \$8 643.78 be and is hereby approved.

Supplier	Description	Amount
Buropro	Meter reading of photocopier	195.04
DBR	Telephone support	31.62
FQM	2026 Membership	1 298.75

Gestim	Municipal inspection (19/10/25 to 15/11/25)	1 727.85
Papeterie Cowansville	Office supplies	195.44
Prosolaire	Universal bracket for speed radar	488.63
Quilliams Électrique	Light repair	217.30
Solutions Ducharme	Municipal election	2 232.58
Ville de Cowansville	Recreational agreement – Fall 2025	2 256.57
TOTAL		\$8 643.78

10.2
ACCOUNTS PAID
NOVEMBER 2025
Resolution 2025-631

Supplier	Description	Amount
BCAS	Rent & cleaning for November	753.09
Cote Gail	Reimbursement of office light and travel expenses (meeting at MRC)	117.57
Ent Raymond Cherrier	Garbage, recycling, compost collection, and transport	4 993.71
Monthly remuneration of elected officials	November remuneration	2 210.55
Monthly remuneration of Director General	November salary	4 540.23
Royea Jean	Travel expenses for municipal elections	23.50
TOTAL		\$12 638.65

Supplier	Description (direct debit)	Amount
DFS Insurance	Group insurance	591.32
Hydro Québec	Street lighting	190.85
IT Cloud	Microsoft monthly subscription fees	28.69
Mastercard	Basketball nets	752.91
TOTAL		\$1 563.77

TOTAL \$22 846.20

ADOPTED

11
ROADS

11.1
ROAD REPORT(S)

- No comments concerning roads, other than what was stated in the officer's report.

**12
ENVIRONMENT**

- Nothing to discuss.

**13
PUBLIC SECURITY**

- Nothing to discuss.

**14
LEISURE AND CULTURE**

- Nothing to discuss.

**15
VARIA**

- Nothing to discuss.

**16
SECOND QUESTION PERIOD**

1. A resident enquired about the status of the new Town Hall.

The mayor stated that the call for tenders will be published on the government site (SEAO) as of January 6, 2026.

2. A resident asked whether the municipality has an allocated budget for the new Town Hall and whether a surplus is available if required.

The mayor confirmed that a budget is in place and that sufficient surplus funds are available if needed.

17
ADJOURNMENT OF THE MEETING
Resolution 2025-632

IT IS
Moved by Larry Royea
Seconded by Wesley Patch
AND UNANIMOUSLY RESOLVED

THAT the meeting be adjourned at 7:39 p.m.

William Miller
Mayor

Gail Côté
Director General and Clerk-Treasurer

“I, William Miller, mayor, certify that the signing of the present minutes is equivalent to the signing by me of all the resolutions contained herein within the meaning of article 142 (2) of the Municipal Code.