



ORDINARY MEETING of the Council of Brome Village held in person on Monday, November 4, 2024, at 7:00 p.m. at which were present Councillors Pat Panasuk, Lisa Belanger, Larry Royea, Wesley Patch, Christopher Whitehead and Michael Allnutt. All members of the said council forming a quorum under the chairmanship of Mayor William Miller in accordance with the provisions of the Municipal Code.

The Director General and Clerk-Treasurer Gail Côté was present.

The citizens can attend the meeting and ask questions.

There were 6 people in the audience.

## AGENDA

1. **OPENING OF THE MEETING**
2. **ADOPTION OF THE AGENDA**
3. **APPROVAL AND ADOPTION OF THE MINUTES**  
3.1 Approval and adoption of the minutes of the October 7, 2024, ordinary meeting
4. **BUSINESS ARISING FROM THE LAST MINUTES**  
4.1
5. **CORRESPONDENCE**  
5.1
6. **URBANISM**  
6.1 Municipal inspector's report
7. **FIRST QUESTION PERIOD**
8. **OFFICER'S REPORT**
9. **GENERAL ADMINISTRATION**  
9.1 Mandate land surveyor Migué Fournier
10. **FINANCIAL ADMINISTRATION**  
10.1 Accounts payable  
10.2 Accounts paid  
10.3 Filing comparative statements
11. **ROADS**  
11.1 Road(s) reports  
11.2 Awarding of contract for snow removal on municipal roads for the 2024-2025 and 2025-2026 seasons
12. **ENVIRONMENT**  
12.1
13. **PUBLIC SECURITY**  
13.1
14. **LEISURE AND CULTURE**  
14.1
15. **OTHER BUSINESS**
16. **SECOND QUESTION PERIOD**
17. **ADJOURNMENT OF THE MEETING**

\*\*\*\*\*

---

1  
**OPENING OF THE MEETING**  
**Resolution 2024-437**

The members present at the opening of the meeting formed a quorum; the meeting was called to order by the mayor at 7 p.m.

The mayor addresses those present.

---

**2**  
**ADOPTION OF THE AGENDA**  
**Resolution 2024-438**

IT IS  
Moved by Christopher Whitehead  
Seconded by Wesley Patch  
AND RESOLVED

THAT the agenda be and is hereby approved.

ADOPTED unanimously

---

**3**  
**APPROVAL AND ADOPTION OF THE MINUTES**

---

**3.1**  
**APPROVAL AND ADOPTION OF THE MINUTES OF THE OCTOBER 7, 2024, ORDINARY MEETING**  
**Resolution 2024-439**

IT IS  
Moved by Pat Panasuk  
Seconded by Michael Allnutt  
AND RESOLVED

THAT the minutes of the October 7, 2024, ordinary meeting be and are hereby approved.

ADOPTED unanimously

---

**4**  
**BUSINESS ARISING FROM THE LAST MINUTES**

- The Director General mentioned that Espace Stratégies was the firm mandated to complete the 2017-2020 Strategic Plan.

---

**5**  
**CORRESPONDENCE**

- Nothing for correspondence for the month October.

---

**6**  
**URBANISM**

---

**6.1**  
**MUNICIPAL INSPECTOR'S REPORT**

The municipal inspector submitted his report for the month of October.

There were no permits issued for the month of October.

---

**7**  
**FIRST QUESTION PERIOD**

- No questions were asked during the first question period.

---

**8**  
**OFFICER'S REPORT**

1. The roads were graded for the last time of the season.
2. It was mentioned that there is a soft spot in the asphalt turning off Draper Road onto Jackson Road.
3. The mayor attended numerous meetings at the MRC in October. Their estimated 2025 budget is approximately fifteen million dollars (\$15 000 000).

---

**9**  
**GENERAL ADMINISTRATION**

---

**9.1**  
**MANDATE LAND SURVEYOR MIGUÉ FOURNIER**  
**Resolution 2024-440**

CONCERNING that the corner of the new Town Hall located next to the lot of the stone monument at 322 Stagecoach Road does not have the minimal required distance according to our zoning by-laws;

CONCERNING it is not compliant, a minor derogation will be required;

IT IS  
Moved by Wesley Patch  
Seconded by Larry Royea  
AND RESOLVED

TO mandate land surveyor Migué Fournier to conduct a preliminary plan of the proposed location to determine the exact derogatory distance;

TO authorize the Director General and Clerk-Treasurer to give all necessary instructions and sign all documents to this effect.

ADOPTED unanimously

---

**10**  
**FINANCIAL ADMINISTRATION**

---

**10.1**  
**ACCOUNTS PAYABLE**  
**OCTOBER 2024**  
**Resolution 2024-441**

IT IS  
Moved by Larry Royea  
Seconded by Lisa Belanger  
AND RESOLVED

THAT the payment of accounts payable in the amount of \$84 035.59 be and is hereby approved.

Supplier	Description	Amount
Barnes Hardware	Purchase of bins	482.86
Benoit Jean	Cleaning of bridges/delivering bins	195.00
Enviro Connexions	Treatment of recycling	408.23
Excavation L G	Grading of roads	603.62
FNX	Engineering services (new Town Hall)	13 110.03
GAL Inc	Payment of holdback of contract	20 285.46
Gestim	Municipal inspection (22/09/24 – 19/10/24)	339.87
Mégaburo	Meter reading photocopier and service call	191.01
Ministre des Finances	Sûreté du Québec (2/2 installment)	21 391.00
Nadolska Danuta	Professional services (architect)	2 828.39
Papeterie Cowansville	Office supplies	441.24
Paris André	Bush hogging	1 759.12
Pompages West Brome	Septic emptying	21 457.79
RIGMRBM	Landfill fees	541.97
<b>TOTAL</b>		<b>\$84 035.59</b>

**10.2**  
**ACCOUNTS PAID**  
**OCTOBER 2024**  
**Resolution 2024-442**

Supplier	Description	Amount
Allen Tony	Reimbursement of library membership	50.00
BCAS	Rent & cleaning for October	718.59
Bordeleau Lili	Reimbursement of deposit received by error	402.42
Ent Raymond Cherrier	Garbage, recycling, compost collection, and transport	4 623.80
Monthly remuneration of elected officials	October remuneration	2 146.76
Monthly remuneration of Director General	October salary	3 548.04
<b>TOTAL</b>		<b>\$11 489.61</b>

Supplier	Description (direct debit)	Amount
DFS Insurance	Group insurance	547.40
Hydro Québec	Street lighting	184.23
Hydro Québec	Electricity Heritage Park	66.26
IT Cloud	Microsoft monthly subscription fees	40.19
Mastercard	Microsoft monthly subscription fees	76.34
<b>TOTAL</b>		<b>\$914.42</b>

**TOTAL \$96 439.62**

ADOPTED unanimously

---

**11  
ROADS**

---

**11.1  
ROAD REPORT(S)**

- No comments concerning roads, other than what was stated in the Officer's Report.

---

**11.2  
AWARDING OF CONTRACT FOR SNOW REMOVAL ON MUNICIPAL ROADS FOR THE  
2024-2025 AND 2025-2026 SEASONS  
Resolution 2024-443**

WHEREAS the current contract for the snow removal on municipal roads expired in the spring of 2024;

WHEREAS the tender process that took place with the service provider whose services have been retained since the 2017 season;

THEREFORE

Moved by Christopher Whitehead

Seconded by Pat Panasuk

AND RESOLVED

- TO award the contract for the snow removal on municipal roads for the winters 2024-2025 and 2025-2026 to 3578470 Canada Inc. for an amount of \$108 355.39 plus applicable taxes as per the terms of the contract;
- TO finance these expenses, net of tax rebates, from the general fund and confirm that the necessary credits will be provided in the 2025 and 2026 budgets;
- TO authorize the Director General and Clerk-Treasurer to give all necessary instructions and sign all documents to this effect.

ADOPTED unanimously

---

**12  
ENVIRONMENT**

---

- Nothing to discuss.

---

**13  
PUBLIC SECURITY**

---

- Nothing to discuss.

---

**14**  
**LEISURE AND CULTURE**

---

- Nothing to discuss.

---

**15**  
**OTHER BUSINESS**

---

- Nothing to discuss.

---

**16**  
**SECOND QUESTION PERIOD**

1. A resident asked who 3578470 Canada Inc. belonged to.

The mayor answered that 3578470 Canada Inc. belongs to Excavation David Cooke Inc.

---

**17**  
**ADJOURNMENT OF THE MEETING**  
**Resolution 2024-444**

IT IS  
Moved by Larry Royea  
Seconded by Wesley Patch  
AND RESOLVED

THAT the meeting be adjourned at 7:21 p.m.

---

William Miller  
Mayor

---

Gail Côté  
Director General and Clerk-Treasurer