



ORDINARY MEETING of the Council of Brome Village held in person on Monday, May 6, 2024, at 7:00 p.m. at which were present Councillors Pat Panasuk, Larry Royea, Wesley Patch, Christopher Whitehead, and Michael Allnutt. All members of the said council forming a quorum under the chairmanship of Mayor William Miller in accordance with the provisions of the Municipal Code.

Councillor Lisa Belanger was absent.

The Director General and Clerk-Treasurer Gail Côté was present.

The citizens can attend the meeting and ask questions.

There were 8 people in the audience.

## AGENDA

1. **OPENING OF THE MEETING**
  2. **ADOPTION OF THE AGENDA**
  3. **APPROVAL AND ADOPTION OF THE MINUTES**
    - 3.1 Approval and adoption of the minutes of the April 8, 2024, ordinary meeting
  4. **BUSINESS ARISING FROM THE LAST MINUTES**
    - 4.1
  5. **CORRESPONDENCE**
    - 5.1
  6. **URBANISM**
    - 6.1 Municipal inspector's report
    - 6.2 CCU member training
  7. **FIRST QUESTION PERIOD**
  8. **OFFICER'S REPORT**
  9. **GENERAL ADMINISTRATION**
    - 9.1 Presentation and filing of the external auditor's report for fiscal year 2023
    - 9.2 Awarding 2024 mowing contract
    - 9.3 Awarding 2024 summer maintenance contract
    - 9.4 Membership - Comité de sauvegarde du bassin versant du Lac-Davignon
  10. **FINANCIAL ADMINISTRATION**
    - 10.1 Accounts payable
    - 10.2 Accounts paid
  11. **ROADS**
    - 11.1 Road(s) reports
    - 11.2 Awarding of contract - Supply and spreading of liquid dust control for 2024 – **Carry forward to the June 3<sup>rd</sup> meeting**
    - 11.3 Awarding of contract – Gravel road grading for 2024
  12. **ENVIRONMENT**
  13. **PUBLIC SECURITY**
    - 13.1 Awarding of contract – Demolition of 323 Stagecoach
  14. **OTHER BUSINESS**
  15. **SECOND QUESTION PERIOD**
  16. **ADJOURNMENT OF THE MEETING**
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1  
**OPENING OF THE MEETING**  
**Resolution 2024-366**

The members present at the opening of the meeting formed a quorum; the meeting was called to order by the mayor at 7 p.m.

The mayor addresses those present.

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**2**  
**ADOPTION OF THE AGENDA**  
**Resolution 2024-367**

IT IS  
Moved by Christopher Whitehead  
Seconded by Larry Royea  
AND RESOLVED

THAT the agenda be and is hereby approved.

ADOPTED unanimously

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**3**  
**APPROVAL AND ADOPTION OF THE MINUTES**

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**3.1**  
**APPROVAL AND ADOPTION OF THE MINUTES OF THE APRIL 8, 2024, ORDINARY MEETING**  
**Resolution 2024-368**

IT IS  
Moved by Wesley Patch  
Seconded by Michael Allnutt  
AND RESOLVED

THAT the minutes of the April 8, 2024, ordinary meeting be and are hereby approved.

ADOPTED unanimously

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**4**  
**BUSINESS ARISING FROM THE LAST MINUTES**

- No business arising from the last minutes.

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**5**  
**CORRESPONDENCE**

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- Nothing for correspondence for the month of May.

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**6**  
**URBANISM**

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**6.1**  
**MUNICIPAL INSPECTOR'S REPORT**

The municipal inspector submitted his report for the month of April.

Number of permits: 3  
Value of work: \$64 000  
Revenues of: \$145

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**6.2**  
**CCU MEMBER TRAINING**  
**Resolution 2024-369**

WHEREAS in accordance with the provisions of Bill 16 adopted on June 1, 2023 by the Quebec Government;

WHEREAS it is mandatory that all CCU members must follow a training course at the cost of \$160 plus applicable taxes per participant;

THEREFORE  
Moved by Pat Panasuk  
Seconded by Wesley Patch  
AND RESOLVED

THAT all CCU members are registered for a training course on June 5, 2024.

ADOPTED unanimously

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**7**  
**FIRST QUESTION PERIOD**

- No questions were asked during the first question period.

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**8**  
**OFFICER'S REPORT**

1. The municipality needs to put new chips in the playground at the park.
2. The manholes need to be cleaned.
3. The ditches were cleaned as planned. The Brome Event Committee would like to thank everyone who participated.
4. At the mayor's monthly MRC meeting, it was suggested to increase car registrations by \$30 for all residents of Brome Missisquoi. The majority of the mayors voted against it.

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9  
**GENERAL ADMINISTRATION**

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**9.1  
PRESENTATION AND FILING OF THE EXTERNAL AUDITOR'S REPORT FOR FISCAL  
YEAR 2023  
Resolution 2024-370**

The Director General and Clerk-Treasurer files the external auditor's report for the fiscal year 2023;

THEREFORE  
Moved by Christopher Whitehead  
Seconded by Wesley Patch  
AND RESOLVED

THAT the financial report for the year ending December 31, 2023, be and is hereby adopted as submitted;

Copies of the financial summary can be made available to the public at the Town Hall.

ADOPTED unanimously

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**9.2  
AWARDING 2024 MOWING CONTRACT  
Resolution 2024-371**

WHEREAS the municipality received two quotes for the mowing contract of the municipal park and the municipal bridges;

CONTRACTOR	PRICE
John Benoit	\$3 300 no tax
DMS Sutton Inc.	\$1 750 before taxes

THEREFORE  
Moved by Larry Royea  
Seconded by Wesley Patch  
AND RESOLVED

TO award the 2024 mowing contract to DMS Sutton Inc.

TO finance this expense, net of tax refunds, from the municipal general fund.

ADOPTED unanimously

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**9.3**  
**AWARDING 2024 SUMMER MAINTENANCE CONTRACT**  
**Resolution 2024-372**

WHEREAS the municipality received one quote from Mr. John Benoit for the summer maintenance contract;

THEREFORE

Moved by Christopher Whitehead

Seconded by Wesley Patch

AND RESOLVED

TO authorize the Director General to retain the services of Mr. Benoit for various tasks, particularly related to the municipal road department, at an hourly rate of \$35 per hour, in addition to the costs related to any machinery used, if necessary;

TO finance this expense, net of tax refunds, from the municipal general fund;

TO authorize the Director General to give all necessary instructions and sign all documents to this effect.

ADOPTED unanimously

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**9.4**  
**MEMBERSHIP - COMITÉ DE SAUVEGARDE DU BASSIN VERSANT DU LAC-DAVIGNON**  
**Resolution 2024-373**

CONSIDERING the Comité de sauvegarde du bassin versant du Lac-Davignon is currently conducting a sampling campaign with the participation of the OBV Yamaska to supervise the water quality of the Jackson, Marsh, North Branch, and Yamaska Sud-Est rivers;

CONSIDERING the municipality has been approached by the committee to enhance our mutual collaboration;

CONSIDERING the municipality supports the efforts of the committee to reduce sediment input in the rivers on the municipal territory and ultimately Lac Davignon;

THEREFORE

Moved by Pat Panasuk

Seconded by Wesley Patch

AND RESOLVED

TO become a corporate member of the Comité de sauvegarde du bassin versant du Lac-Davignon for 2024-2025 at a cost of \$100;

TO encourage the citizens of Brome to become members of the committee as individual members to further the protection of the rivers in our municipality;

TO finance this expense, net of tax rebates, from the municipality's general fund;

TO authorize the Director General to give all necessary instructions and sign all documents to this effect.

ADOPTED unanimously

10  
FINANCIAL ADMINISTRATION

10.1  
ACCOUNTS PAYABLE  
APRIL 2024  
Resolution 2024-374

IT IS  
Moved by Christopher Whitehead  
Seconded by Larry Royea  
AND RESOLVED

THAT the payment of accounts payable in the amount of \$14 203.06 be and is hereby approved.

Supplier	Description	Amount
Enviro Connexions	Treatment of recycling	564.99
Excavation LG	Grading of roads	1 034.78
FNX Innov	Engineering services (Jackson & Patch)	689.85
Gestim	Municipal inspection (24/03/24 to 20/04/24)	2 074.96
Mégaburo	Meter reading photocopier and service call	62.47
Myrroy	Road sweeping	6 323.63
Papeterie Cowansville	Office supplies	137.96
Raymond Ronnie	Snow removal season 2023-2024	114.98
RIGMRBM	Landfill fees	692.22
Ville de Cowansville	Swimming registration	642.78
Ville de Cowansville	2024 quota	204.09
Ville de Sutton	Intervention reports	1 660.35
<b>TOTAL</b>		<b>\$14 203.06</b>

10.2  
ACCOUNTS PAID  
APRIL 2024  
Resolution 2024-375

Supplier	Description	Amount
3578470 Canada Inc	Snow removal municipal roads 2023-2024	19 292.55
BCAS	Rent & cleaning for April	718.59
Ent Raymond Cherrier	Garbage, recycling, compost collection, and transport	4 623.80
Monthly remuneration of elected officials	April remuneration	2 146.76
Monthly remuneration of Director General	April salaries	3 548.04
Revenu Canada	Deductions at source January – March	2 622.88
Revenu Québec	Deductions at source January – March	6 650.06
<b>TOTAL</b>		<b>\$39 602.68</b>

Supplier	Description (direct debit)	Amount
Cogeco	Telephone, fax, and internet	258.77
DFS Insurance	Group insurance	547.40
Hydro Québec	Street lighting	175.27
Hydro Québec	Electricity Heritage Park	153.69
Mastercard	Microsoft monthly subscription fees	76.34
<b>TOTAL</b>		<b>\$1 211.47</b>

**TOTAL \$55 017.21**

ADOPTED unanimously

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**11  
ROADS**

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**11.1  
ROAD REPORT(S)**

- No comments concerning roads, other than what was stated in the Officer's Report.

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**11.2  
AWARDING OF CONTRACT - SUPPLY AND SPREADING OF LIQUID DUST CONTROL  
FOR 2024  
Resolution 2024-376**

- Point 11.2 is carried to the June 2024 meeting.

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**11.3  
AWARDING OF CONTRACT – GRAVEL ROAD GRADING FOR 2024  
Resolution 2024-377**

WHEREAS the municipality has nearly 5 km of gravel roads;

WHEREAS a grading service is required to maintain these roads passable at all times;

THEREFORE

Moved by Wesley Patch  
Seconded by Larry Royea  
AND RESOLVED

TO award the contract for grading the gravel roads to Excavation L.G., at a cost of \$150/hour, for a maximum amount of \$10 000 plus applicable taxes for the year 2024;

TO finance this expense, net of tax refunds, from the municipal general fund;

TO authorize the Director General and Clerk-Treasurer to give all necessary instructions and sign all documents to this effect.

ADOPTED unanimously

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**12  
ENVIRONMENT**

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**13  
PUBLIC SECURITY**

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**13.1  
AWARDING OF CONTRACT – DEMOLITION OF 323 STAGECOACH  
2024-378**

CONSIDERING the property at 323 Stagecoach poses a safety risk to the public;

CONSIDERING that the Public Security has indicated that the Municipality must rectify and remedy this situation, whatever means necessary;

IT IS

Moved by Christopher Whitehead  
Seconded by Pat Panasuk

TO demolish the property at 323 Stagecoach;

TO award the contract for the demolition to Excavation GGM Inc., at a cost of \$11 110 plus applicable taxes;

Excavation GGM Inc will also be responsible for taking any and all debris to the dump site in Cowansville;

TO authorize the Director General and Clerk-Treasurer to give all necessary instructions and sign all documents to this effect.

ADOPTED unanimously

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**14  
OTHER BUSINESS**

- No other business to report.

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**15  
SECOND QUESTION PERIOD**

1. It was asked where things are at with the new Town Hall.

The mayor reported that the engineers are working on the necessary procedures.



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**16**  
**ADJOURNMENT OF THE MEETING**  
**Resolution 2024-379**

IT IS  
Moved by Larry Royea  
Seconded by Wesley Patch  
AND RESOLVED

THAT the meeting be adjourned at 7:52 p.m.

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William Miller  
Mayor

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Gail Côté  
Director General and Clerk-Treasurer