



ORDINARY MEETING of the Council of Brome Village held in person on Monday, March 4, 2024, at 7:00 p.m. at which were present Councillors Pat Panasuk, Lisa Belanger, Wesley Patch and Christopher Whitehead. All members of the said council forming a quorum under the chairmanship of Mayor William Miller in accordance with the provisions of the Municipal Code.

Councillors Larry Royea and Michael Allnut were absent.

The Director General and Clerk-Treasurer Gail Côté was present.

The citizens can attend the meeting and ask questions.

There were 7 people in the audience.

AGENDA

1. **OPENING OF THE MEETING**
2. **ADOPTION OF THE AGENDA**
3. **APPROVAL AND ADOPTION OF THE MINUTES**
 - 3.1 Approval and adoption of the minutes of the February 5, 2024, ordinary meeting
4. **BUSINESS ARISING FROM THE LAST MINUTES**
 - 4.1
5. **CORRESPONDANCE**
 - 5.1 Brome County Agricultural Society – Request for camping permit
6. **URBANISM**
 - 6.1 Municipal inspector's report
 - 6.2 Adoption of By-law 217-23 amending By-law 147-2011 entitled Zoning by-law to create the institutional zone P2
7. **FIRST QUESTION PERIOD**
8. **OFFICER'S REPORT**
9. **GENERAL ADMINISTRATION**
 - 9.1 Support the Town of Sutton concerning Hydro-Québec and recurring power outages on its territory
 - 9.2 Write-off – Uncollectible overdue accounts
 - 9.3 Sale of buildings for non-payment of taxes
10. **FINANCIAL ADMINISTRATION**
 - 10.1 Accounts payable
 - 10.2 Accounts paid
11. **ROADS**
 - 11.1 Road(s) report
12. **ENVIRONMENT**
 - 12.1 Modernization of selective collection - Notice of intent to Éco Entreprise Québec concerning the collection and transportation of recyclable materials for the territory of the municipality of Brome Village for the year 2025
 - 12.2 Awarding of contract for the collection of residual materials 2025
13. **PUBLIC SECURITY**
14. **OTHER BUSINESS**
15. **SECOND QUESTION PERIOD**
16. **ADJOURNMENT OF THE MEETING**

1
OPENING OF THE MEETING
Resolution 2024-336

The members present at the opening of the meeting form a quorum; the meeting was called to order by the mayor at 7:03 p.m.

The mayor addresses those present.

2
ADOPTION OF THE AGENDA
Resolution 2024-337

IT IS
Moved by Christopher Whitehead
Seconded by Lisa Belanger
AND RESOLVED

THAT the agenda be and is hereby approved.

ADOPTED unanimously

3
APPROVAL AND ADOPTION OF THE MINUTES

3.1
APPROVAL AND ADOPTION OF THE MINUTES OF THE FEBRUARY 5, 2024, ORDINARY MEETING
Resolution 2024-338

IT IS
Moved by Lisa Belanger
Seconded by Wesley Patch
AND RESOLVED

THAT the minutes of the February 5, 2024, ordinary meeting be and are hereby approved.

ADOPTED unanimously

4
BUSINESS ARISING FROM THE LAST MINUTES

- No business arising from the last minutes.

5
CORRESPONDANCE

5.1
BROME COUNTY AGRICULTURAL SOCIETY – REQUEST FOR CAMPING PERMIT
Resolution 2024-339

WHEREAS the government is tightening its enforcement, Brome County Agricultural Society has been informed that they must obtain a camping permit from Camping Québec to provide camping facilities for Brome Fair visitors (excluding exhibitors);

WHEREAS to apply for this permit, Brome County Agricultural Society requires a written authorization from the Municipality of Brome Village;

IT IS
Moved by Christopher Whitehead
Seconded by Wesley Patch
AND RESOLVED

THAT the Municipality of Brome Village will authorize this request from Brome County Agricultural Society for the period of August 30, 2024, to September 2, 2024. This request will be valid strictly for the period twenty-four (24) hours before the event and twenty-four (24) hours after the event.

ADOPTED unanimously

6
URBANISM

6.1
MUNICIPAL INSPECTOR'S REPORT

The municipal inspector submitted his report for the month of February.

Number of permits: 6
Value of work: \$596 513.09
Revenues of: \$950

6.2
ADOPTION OF BY-LAW 217-23 AMENDING BY-LAW 147-2011 ENTITLED ZONING BY-LAW TO CREATE THE INSTITUTIONAL ZONE P2
Resolution 2024-340

CONSIDERING that the municipality of Brome Village has adopted a zoning by-law to manage uses and development on its territory;

CONSIDERING that this by-law is entitled By-law number 217-23 amending By-law number 147-2011 entitled zoning by-law, in order to create a new institutional zone, identified as P2;

CONSIDERING that the municipal council declares that it has adopted this by-law part by part, article by article, paragraph by paragraph, so that if any of its parts should be declared null and void by a competent court, the other parts of the by-law shall continue to apply;

WHEREAS at the regular meeting of November 6, 2023, a notice of motion of By-law number 217-23 was duly given and the draft by-law deposited;

THEREFORE
Moved by Lisa Belanger
Seconded by Wesley Patch
AND RESOLVED

TO ADOPT By-law number 217-23 amending By-law number 147-2011 entitled zoning by-law to create the institutional zone P2.

ADOPTED unanimously

7
FIRST QUESTION PERIOD

1. A resident asked what the zone P2 represented. He had verified on the MRC website and looked at the graphic matrix but could not find any information concerning this zone.

The mayor explained that the municipality does not have an institutional zone now, and we needed to create one for the new town hall. This change will be strictly for the construction of the new building.

8
OFFICER'S REPORT

1. There was work carried out on Friars Lane. Material was added on the road to help with the holes and ruts.
2. The Brome event committee is planning on cleaning the ditches again this year. Details to be confirmed.
3. A reminder was made that all styrofoam must be put in the garbage bin and not the recycle bin.
4. The mayor reported that the MRC is still negotiating with the Sûreté Québec and hasn't signed any contract yet.

9
GENERAL ADMINISTRATION

9.1
**SUPPORT THE TOWN OF SUTTON CONCERNING HYDRO-QUÉBEC AND RECURRING
POWER OUTAGES ON ITS TERRITORY**
Resolution 2024-341

WHEREAS the Town of Sutton passed a resolution at their January 17, 2024, council meeting concerning the recurring issues of power outage;

WHEREAS the resolution asks Hydro Québec and the Quebec government to institute preventive measures regarding vegetation, by requiring property owners to agree to the cutting of trees and to authorize the pruning of branches on their property that pose a risk of power interruption to the community;

WHEREAS a copy of the resolution was sent to the following persons:

- Quebec Minister of Municipal Affairs
- the Minister of Public Security
- the Provincial Deputy for Brome-Missisquoi
- the Federal Deputy for Brome-Missisquoi
- the president and general manager of Hydro Québec
- the prefect of the MRC of Brome-Missisquoi
- mayors of the MRC of Brome-Missisquoi

IT IS

Moved by Christopher Whitehead

Seconded by Pat Panasuk

AND RESOLVED

THAT the municipality of Brome Village supports the Town of Sutton and their initiatives with Hydro Québec concerning the recurring power outages on its territory.

ADOPTED unanimously

9.2
WRITE-OFF – UNCOLLECTIBLE OVERDUE ACCOUNTS
Resolution 2024-342

CONSIDERING that four (4) municipal tax accounts are in arrears and cannot be recovered;

THEREFORE

Moved by Wesley Patch
Seconded by Lisa Belanger
AND RESOLVED

TO authorize the Director General to write off the uncollectible overdue accounts as per list dated February 29, 2024, in the amount of \$360.03 and to write off the interest calculated on these accounts.

ADOPTED unanimously

9.3
SALE OF BUILDINGS FOR NON-PAYMENT OF TAXES
Resolution 2024-343

CONSIDERING that the Municipal Council was advised on March 4, 2024, at the regular meeting of all the cases of municipal taxes which have not be paid for a period of two (2) years or more;

CONSIDERING that the deadline to acquit all municipal taxes arrears payable to the municipality is March 20, 2024;

THEREFORE

Moved by Wesley Patch
Seconded by Christopher Whitehead
AND RESOLVED

TO proceed with the sale of the immovables which the required amounts have not been paid to the municipality by March 20, 2024.

ADOPTED unanimously

10
FINANCIAL ADMINISTRATION

10.1
ACCOUNTS PAYABLE
FEBRUARY 2024
Resolution 2024-344

IT IS

Moved by Christopher Whitehead
Seconded by Lisa Belanger
AND RESOLVED

THAT the payment of accounts payable in the amount of \$24 593.59 be and is hereby approved.

Supplier	Description	Amount
Avocat Bélisle	Professional fees (323 Stagecoach)	520.20
Benoit Jean	General maintenance	384.16
Enviro Connexions	Treatment of recycling	209.55
Gestim	Municipal inspection (December 17, 2023 – January 20, 2024)	2 969.30

Infotech	End of year payroll procedure and 2024 taxation	2 274.38
Mégaburo	Meter reading photocopier	28.87
MRC Brome Missisquoi	Quote part 2024 (1/2 installment)	16 743.00
Papeterie Cowansville	Office supplies	10.10
Raymond Chabot	Progressive billing for 2023 audit	1 149.75
RIGMRBM	Landfill fees	560.17
USD	Wheels for compost bins	513.83
TOTAL		\$25 363.31

10.2
ACCOUNTS PAID
FEBRUARY 2024
Resolution 2024-345

Supplier	Description	Amount
BCAS	Rent & cleaning for February	718.59
Benoit Jean	Skating rink contract (3/4 payments)	1 445.00
Cote Gail	Reimbursement of Canada Post bill	31.28
Ent Raymond Cherrier	Garbage, recycle, compost collection and transport	4 623.80
Fonds Excellence Massey Vanier (Davignon)	Scholarship bursary contribution	300.00
Massey Vanier Scholarship Bursary Fund	Scholarship bursary contribution	300.00
Monthly remuneration of elected officials	February remuneration	2 146.76
Monthly remuneration of Director General	February salaries	3 583.79
TOTAL		\$13 149.22

Supplier	Description (direct debit)	Amount
Cogeco	Telephone, fax and internet	206.54
DFS Insurance	Group insurance	484.77
Hydro Québec	Street lighting	175.27
Hydro Québec	Electricity Heritage Park	188.94
Mastercard	Microsoft monthly subscription fees	74.04
TOTAL		\$1 129.56

TOTAL \$39 642.09

ADOPTED unanimously

11
ROADS

- No comments concerning roads other than what was stated in the officer's report.

12
ENVIRONMENT

12.1
MODERNIZATION OF SELECTIVE COLLECTION - NOTICE OF INTENT TO ÉCO
ENTREPRISE QUÉBEC CONCERNING THE COLLECTION AND TRANSPORTATION OF
RECYCLABLE MATERIALS FOR THE TERRITORY OF THE MUNICIPALITY OF BROME
VILLAGE FOR THE YEAR 2025
Resolution 2024-346

CONSIDERING the receipt of correspondence from Éco Entreprise Québec (ÉEQ) by the MRC Brome-Missisquoi on January 23, 2024, and the publication of a decree on January 10, 2024 by the Quebec government;

CONSIDERING that the decree allows municipalities to honor, extend or renew current contracts for the collection and transportation of recyclable materials beyond December 31, 2024, in order to comply with best practices in public tendering and minimize the risk of service disruptions and cost increases;

CONSIDERING that, in order to take advantage of this delay, Éco Entreprise Québec is asking municipalities to state their intention to obtain the extension option for their collection and transportation contracts for recyclable materials beyond December 31, 2024, so that eligible costs relating to collection and transportation services will be compensated by the as of January 1, 2025;

CONSIDERING that municipalities must reach a financial agreement with Éco Entreprise Québec before March 14, 2024, to set out the financial terms and conditions applicable for 2025;

CONSIDERING that the MRC Brome-Missisquoi currently has no jurisdiction over recyclable materials, and that the financial agreement with Éco Entreprise Québec must therefore be signed by the Municipality of Brome Village;

CONSIDERING that the selective collection modernization program will come into effect on January 1, 2025;

IT IS

Moved by Christopher Whitehead

Seconded by Wesley Patch

AND RESOLVED

To inform Éco Entreprise Québec that the Municipality of Brome Village:

- currently has jurisdiction over the collection, transportation and processing of residual materials;
- has a contract with private company Les Entreprises R Cherrier Inc. for the collection and transportation of recyclable materials, which ends on December 31, 2024, and intends to proceed with a short contract for 2025;
- wishes to reach a financial agreement with Éco Entreprises Québec before March 14, 2024, so that all eligible expenses relating to recyclable materials will be reimbursed as of January 1, 2025;
- authorizes the MRC Brome-Missisquoi to transmit, on its behalf, all documents and data related to the modernization of curbside recycling and to initiate preliminary discussions with Éco Entreprises Québec concerning the framework agreement.

ADOPTEDunanimously

12.2
AWARDING OF CONTRACT FOR THE COLLECTION OF RESIDUAL MATERIALS 2025
Resolution 2024-347

WHEREAS the current contract for the collection and transportation of residual materials expires in December 2024;

CONSIDERING the negotiations and discussions that took place between representatives of the Municipality and the service provider;

IT IS
Moved by Lisa Belanger
Seconded by Pat Panasuk
AND RESOLVED

TO award the contract for the collection and transportation of residual materials for the year 2025 to Entreprises R Cherrier Inc. for a monthly amount of \$4 343.30 plus applicable taxes, in accordance with the terms of the contract;

TO finance this expense, net of tax refunds, from the general fund and to confirm that the necessary credits will be provided for in the 2025 budget;

TO authorize the General Manager and the Clerk-Treasurer to give all necessary instructions and to sign all documents to this effect.

ADOPTEDunanimously

13
PUBLIC SECURITY

- Nothing to report concerning public security.

14
OTHER BUSINESS

- No other business to report.

15
SECOND QUESTION PERIOD

- No questions asked for the second question period.

16
ADJOURNMENT OF THE MEETING
Resolution 2024-348

IT IS
Moved by Pat Panasuk
Seconded by Christopher Whitehead
AND RESOLVED

THAT the meeting be adjourned at 7:34 p.m.

William Miller
Mayor

Gail Côté
Director General and Clerk Treasurer