



ORDINARY MEETING of the Council of Brome Village held in person on Monday, February 5, 2024, at 7:00 p.m. at which were present Councillors Pat Panasuk, Lisa Belanger, Larry Royea, Wesley Patch, Christopher Whitehead and Michael Allnutt. All members of the said council forming a quorum under the chairmanship of Mayor William Miller in accordance with the provisions of the Municipal Code.

The Director General and Clerk-Treasurer Gail Côté was present.

The citizens can attend the meeting and ask questions.

There were 3 people in the audience.

AGENDA

1. **OPENING OF THE MEETING**
2. **ADOPTION OF THE AGENDA**
3. **APPROVAL AND ADOPTION OF THE MINUTES**
 - 3.1 Approval and adoption of the minutes of the January 8, 2024, special meeting
 - 3.2 Approval and adoption of the minutes of the January 8, 2024, special meeting
 - 3.3 Approval and adoption of the minutes of the January 8, 2024, ordinary meeting
4. **BUSINESS ARISING FROM THE LAST MINUTES**
 - 4.1
5. **CORRESPONDANCE**
 - 5.1 Financial support request – Massey Vanier Scholarship Bursary Fund
6. **URBANISM**
 - 6.1 Municipal inspector's report
 - 6.2 Adoption of second draft By-law 217-23 amending By-law 147-2011 entitled Zoning by-law to create the institutional zone P2
7. **FIRST QUESTION PERIOD**
8. **OFFICER'S REPORT**
9. **GENERAL ADMINISTRATION**
 - 9.1 General insurance renewal for the period from March 20, 2024 to March 20, 2025
 - 9.2 Renewal – Infotech annual contract
 - 9.3 Renewal – Transport Adapté Pour Nous Inc 2024
10. **FINANCIAL ADMINISTRATION**
 - 10.1 Accounts payable
 - 10.2 Accounts paid
11. **ROADS**
 - 11.1 Road(s) report
12. **PUBLIC SECURITY**
 - 12.1 Adoption of the 2023 Annual report – revised fire safety risk coverage schema – postponed to another meeting
13. **OTHER BUSINESS**
14. **SECOND QUESTION PERIOD**
15. **ADJOURNMENT OF THE MEETING**

1

OPENING OF THE MEETING Resolution 2024-323

The members present at the opening of the meeting form a quorum; the meeting was called to order by the mayor at 7 p.m.

The mayor addresses those present.

2
ADOPTION OF THE AGENDA
Resolution 2024-324

IT IS
Moved by Wesley Patch
Seconded by Michael Allnutt
AND RESOLVED

THAT the agenda be and is hereby approved.

ADOPTED unanimously

3
APPROVAL AND ADOPTION OF THE MINUTES

3.1
APPROVAL AND ADOPTION OF THE MINUTES OF THE JANUARY 8, 2024, SPECIAL MEETING
Resolution 2024-325

IT IS
Moved by Pat Panasuk
Seconded by Lisa Belanger
AND RESOLVED

THAT the minutes of the January 8, 2024, special meeting be and are hereby approved.

ADOPTED unanimously

3.2
APPROVAL AND ADOPTION OF THE MINUTES OF THE JANUARY 8, 2024, SPECIAL MEETING
Resolution 2024-326

IT IS
Moved by Wesley Patch
Seconded by Pat Panasuk
AND RESOLVED

THAT the minutes of the January 8, 2024, special meeting be and are hereby approved.

ADOPTED unanimously

3.3
APPROVAL AND ADOPTION OF THE MINUTES OF THE JANUARY 8, 2024, ORDINARY MEETING
Resolution 2024-327

IT IS
Moved by Pat Panasuk
Seconded by Lisa Belanger
AND RESOLVED

THAT the minutes of the January 8, 2024, ordinary meeting be and are hereby approved with the following amendment:

Point 8 – Officer’s report – correction of wording.

ADOPTED unanimously

4

BUSINESS ARISING FROM THE LAST MINUTES

- No business arising from the last minutes.

5

CORRESPONDANCE

5.1

**FINANCIAL SUPPORT REQUEST – MASSEY VANIER SCHOLARSHIP BURSARY FUND
Resolution 2024-328**

WHEREAS the Municipality of Brome Village supported the Massey-Vanier Scholarship, Bursary Fund in 2023 by giving \$300.00 each to the English and French sides of the school;

WHEREAS the Massey-Vanier Scholarship, Bursary committee is again requesting our financial support;

WHEREAS \$600.00 has been earmarked for the Scholarship, Bursary fund in the municipal budget 2024;

IT IS

Moved by Lisa Belanger

Seconded by Wesley Patch

AND RESOLVED

THAT the Municipality of Brome Village will donate \$300.00 each to the English and French sides of Massey-Vanier High School and that the following conditions apply for the granting of the bursaries: Brome residents should be considered first, the average should be 80% or less and the bursary should only be payable to the students after the 1st term is completed.

ADOPTED unanimously

6

URBANISM

6.1

MUNICIPAL INSPECTOR’S REPORT

The municipal inspector submitted his report for the month of January.

Number of permits: 0

Value of work:

Revenues of:

6.2
ADOPTION OF SECOND DRAFT BY-LAW 217-23 AMENDING BY-LAW 147-2011
ENTITLED ZONING BY-LAW TO CREATE THE INSTITUTIONAL ZONE P2
Resolution 2024-329

CONSIDERING that the municipality of Brome Village has adopted a zoning by-law to manage uses and development on its territory;

CONSIDERING that this by-law is entitled the second draft By-law number 217-23 amending By-law number 147-2011 entitled zoning by-law, in order to create a new institutional zone, identified as P2;

CONSIDERING that the municipal council declares that it has adopted this by-law part by part, article by article, paragraph by paragraph, so that if any of its parts should be declared null and void by a competent court, the other parts of the by-law shall continue to apply;

WHEREAS at the regular meeting of November 6, 2023, a notice of motion of By-law number 217-23 was duly given and the draft by-law deposited;

THEREFORE

Moved by Christopher Whitehead

Seconded by Wesley Patch

AND RESOLVED

TO ADOPT the second draft By-law number 217-23 amending By-law number 147-2011 entitled zoning by-law to create the institutional zone P2.

ADOPTED unanimously

7
FIRST QUESTION PERIOD

- No questions asked for the first question period.

8
OFFICER'S REPORT

1. Comments about the flooding of the skating rink were made. It is felt that the person in charge of it should be flooding more at night.
2. Lots of potholes in the road.
3. The mayor reported that the MRC is in negotiations with the Sûreté du Québec because they are proposing the decrease in patrollers and the increase of detectives. Also, the MRC is in contact with the Provincial government concerning the need of more available funds for the hospitals.

9
GENERAL ADMINISTRATION

9.1
GENERAL FQM INSURANCE RENEWAL FOR THE PERIOD FROM MARCH 20, 2024 TO
MARCH 20, 2025
Resolution 2024-330

WHEREAS the annual insurance contract terminates March 20, 2024;

IT IS
Moved by Lisa Belanger
Seconded by Christopher Whitehead
AND RESOLVED

THAT the municipality of Brome Village authorizes the Director General to sign the renewal contract in the amount of \$5,357.35.

ADOPTED unanimously

9.2
RENEWAL – INFOTECH ANNUAL CONTRACT
Resolution 2024-331

CONSIDERING that the support service contract for the Infotech software will expire on February 29, 2024;

IT IS
Moved by Wesley Patch
Seconded by Christopher Whitehead
AND RESOLVED

TO renew the support service contract with Infotech from March 1, 2024, to December 31, 2024, for an amount of \$2,961.67 plus applicable taxes.

ADOPTED unanimously

9.3
RENEWAL – TRANSPORT ADAPTÉ POUR NOUS INC 2024
Resolution 2024-332

WHEREAS Brome Village confirms its participation in paratransit and the renewal of the agreement with Transport Adapté pour Nous Inc. concerning the operation of a paratransit service for 2024;

WHEREAS we have residents who use the service on a regular basis;

WHEREAS in the past, the agreement with Transport Adapté pour Nous Inc. concerning the operation of a paratransit service was efficient and the most economical;

IT IS
Moved by Wesley Patch
Seconded by Larry Royea
AND RESOLVED

THAT:

- Brome Village confirms its participation to Transport adapté pour nous inc. for 2024;
- Brome Village renews its agreement with Transport adapté pour nous inc. for 2024;

- Brome Village appoints Transport Adapté pour Nous Inc. as a delegated organization to manage the money and the paratransit service;
- Brome Village agrees to be represented by the City of Waterloo as its agent city;
- Brome Village accepts the transportation plan as presented;
- Brome Village accepts the 2024 budget estimates as presented;
- Brome Village accepts that its financial share will be \$1 340 for 2024;
- Brome Village accepts the following schedule for the year 2024;
 - 52 weeks / year
 - Monday to Friday from 7:00 a.m. to 9:00 p.m.
 - Saturday from 8:00 a.m. to 6:00 p.m.
 - Sunday closed (except holidays)
 - Holidays: 9 a.m. to 7 p.m.
 - Sunday being a public day, there is no transportation service on this day except for long weekends, Sundays and when Sunday is a holiday (ie. New Year's Day, Easter Sunday, Mother's Day, Patriots' Day, Father's Day, St. John's Day, Canada Day, Labour Day, Thanksgiving, Christmas Day).
- Brome Village accepts the required fee for 2024 of:
 - \$3.25/trip anywhere on the territory
 - \$6.50/trip to Granby/Cowansville/Bromont/Sutton
 - \$8.75 /trip for Magog
 - \$34.00 /trip to Sherbrooke
 - \$30.00/ for a booklet of 10 coupons of \$3.25
- Accompanying persons will have to pay the same amount as the user (except for the obligatory accompanying persons and the trips to Sherbrooke).
- That the trips to Magog and Sherbrooke are for medical reasons only.
- That councillor Pat Panasuk be appointed the representative of Brome Village on the Board of Directors of TAPNI.

ADOPTED unanimously

10
FINANCIAL ADMINISTRATION

10.1
ACCOUNTS PAYABLE
JANUARY 2024
Resolution 2024-333

IT IS
 Moved by Wesley Patch
 Seconded by Christopher Whitehead
 AND RESOLVED

THAT the payment of accounts payable in the amount of \$35 108.33 be and is hereby approved.

Supplier	Description	Amount
Avocat Bélisle	Professional fees (323 Stagecoach)	2 539.87
Cooke David	Clean up and cut trees on Patch Road	724.35
Enviro Connexions	Treatment of recycling	294.92
Excavation GGM Inc	Demolition of house (322 Stagecoach)	18 577.09
FNX	Professional engineering services (Project Jackson and Patch)	402.41
FNX	Professional engineering services (Project 322 Stagecoach)	1 174.63
FQM	Renewal of insurance policy	5 357.35
Infotech	Support contract renewal	3 405.22
Mégaburo	Meter reading photocopier	138.41

Papeterie Cowansville	Office supplies	183.17
RIGMRBM	Landfill fees	970.91
Transport Adapté pour Nous	Municipal share for 2024	1 340.00
TOTAL		\$35 108.33

**10.2
ACCOUNTS PAID
JANUARY 2024
Resolution 2024-334**

Supplier	Description	Amount
BCAS	Rent & cleaning for January	718.59
Benoit Jean	Skating rink contract (2/4 payments)	1 445.00
Canada Post	Stamps	317.33
Devar Sylvie	Reimbursement of taxes paid to Brome instead of Brome Lake	627.79
Ent Raymond Cherrier	Garbage, recycle, compost collection and transport	4 623.80
Monthly remuneration of elected officials	January remuneration	2 146.76
Monthly remuneration of Director General	January salaries	3 536.34
Tremblay John	Snow removal Morin Hill Road	2 242.01
TOTAL		\$15 657.62

Supplier	Description (direct debit)	Amount
Cogeco	Telephone, fax and internet	206.86
DFS Insurance	Group insurance	464.66
Hydro Québec	Street lighting	175.27
Mastercard	Microsoft monthly subscription fees	74.04
TOTAL		\$920.83

TOTAL \$51 686.78

ADOPTED unanimously

**11
ROADS**

- No comments concerning roads other than there are lots of holes, which was stated in the officer's report.

**12
PUBLIC SECURITY**

**12.1
ADOPTION OF THE 2023 ANNUAL REPORT – REVISED FIRE SAFETY RISK COVERAGE
SCHEMA**

Point 12.1 - postponed to another meeting.

13
OTHER BUSINESS

- No other business to report.

14
SECOND QUESTION PERIOD

1. It was asked what happened to the speed radar sign.

The mayor explained that we took it down for the winter as it could get damaged by the snowplows and the winter weather.

15
ADJOURNMENT OF THE MEETING
Resolution 2024-335

IT IS
Moved by Larry Royea
Seconded by Wesley Patch
AND RESOLVED

THAT the meeting be adjourned at 7:34 p.m.

William Miller
Mayor

Gail Côté
Director General and Clerk Treasurer