



ORDINARY MEETING of the Council of Brome Village held in person on Monday, November 6, 2023, at 7:00 p.m. at which were present Councillors Pat Panasuk, Lisa Belanger, Larry Royea and Christopher Whitehead. All members of the said council forming a quorum under the chairmanship of Mayor William Miller in accordance with the provisions of the Municipal Code.

Councillors Wesley Patch and Michael Allnutt were absent.

The Director General and Clerk-Treasurer Gail Côté was present.

The citizens can attend the meeting and ask questions.

There were 12 people in the audience.

AGENDA

1. Opening of the meeting
 2. Adoption of the agenda.
 3. Approval and adoption of the minutes of the October 2, 2023 meeting
 4. Business arising from the last minutes
 - 4.1
 5. Municipal and road inspector's report :
 - 5.1 On permits
 - 5.2 On Road Conditions
 6. First Question Period
 7. Officers' Reports
 8. General Administration
- Correspondence
- 8.1 Request for financial support – Brome Fair 2024
 - 8.2 Request for the installation of a crosswalk across from the Brome Public Building
- Administration
- 8.3 Notice of motion and presentation of draft by-law 217-23 amending by-law 147-2011 entitled Zoning by-law to create the institutional zone P2
 - 8.4 Adoption of draft by-law 217-23 amending by-law 147-2011 entitled Zoning by-law to create the institutional zone P2
 - 8.5 Interim control By-law 07-0823 MRC Brome-Missisquoi – resolution of support No. 322-0823
 - 8.6 Awarding of contract – Snow removal contract Morin Hill Road 2023-2024
 - 8.7 Awarding of contract – Demolition of 322 Stagecoach
 - 8.8 Filing comparative statements
 - 8.9 Increase of three (3) hours per week for the Director General
9. Financial Administration
 - 9.1 Accounts payable
 - 9.2 Accounts paid
 10. Other business:
 - 10.1
 11. Second question period
 12. Adjournment of the meeting

The members present at the opening of the meeting form a quorum; the meeting was called to order by the mayor at 7 p.m.

The mayor addresses those present

2
ADOPTION OF THE AGENDA
Resolution 2023-272

Moved by Pat Panasuk
Seconded by Larry Royea
AND RESOLVED THAT:

The agenda be and is hereby approved.

ADOPTED unanimously

3
APPROVAL AND ADOPTION OF THE MINUTES OF THE OCTOBER 2, 2023 MEETING
Resolution 2023-273

Moved by
Seconded by
AND RESOLVED THAT:

The minutes of the October 2, 2023, will be approved at the December meeting.

ADOPTED unanimously

4
BUSINESS ARISING FROM THE LAST MINUTES

4.1

5
MUNICIPAL AND ROAD INSPECTOR’S REPORT

5.1 Permits issued
- Four (4) permits were issued in October 2023 for a total value of \$4 048 000 and revenues of \$6 225.

5.2 Public works report

6
FIRST QUESTION PERIOD

7
OFFICIERS REPORT

1. Councillor Larry Royea mentioned that the beavers have built the dam back under the bridge on Stagecoach.
2. Council commented on the condition of the roads after they had been graded. The Director confirmed that she had contacted the contractor and he will return to touch up the needed spots.

3. Council commented about the asphalt repairs that had been done on Stagecoach Road. The Director confirmed she had contacted the contractor, and they will return to correct the work that was done.
4. Councillor Lisa Belanger mentioned that the Brome Village events planning committee met to start the planning of the Brome Lights. The event will take place December 16th. More details to come.
5. The mayor stated that he had an MRC meeting as well as an evaluation committee meeting. Evaluations will most likely increase by 40%.

8

GENERAL ADMINISTRATION

CORRESPONDENCE

8.1

REQUEST FOR FINANCIAL SUPPORT – BROME FAIR 2024 Resolution 2023-274

WHEREAS that Brome County Agricultural Society has submitted to the members of the municipal council a request for financial support, in the sum of \$200 as well as a \$1 500 in kind contribution to obtain one or many subsidies notably from the Canadian Heritage Program.

THEREFORE

Moved by Larry Royea

Seconded by Christopher Whitehead

AND RESOLVED

- To donate \$200 to the 2024 Brome Fair and support their application to other grants and subsidy programs available to them;
- To finance this expense, net of tax reimbursements, from the general fund of the municipality;
- To authorize the Director General and Clerk-Treasurer to give all necessary instructions and to sign all documents to this effect.

ADOPTED unanimously

8.2

REQUEST FOR THE INSTALLATION OF A CROSSWALK ACROSS FROM THE BROME PUBLIC BUILDING

A request was made by the Brome Public Building trustees to install a crosswalk across from the Brome Public Building. As there is no parking allowed in front of the building, a crosswalk would create a safer transition when attending a community event.

Letter was acknowledged by council.

ADMINISTRATION

8.3

NOTICE OF MOTION AND PRESENTATION OF DRAFT BY-LAW 217-23 AMENDING BY-LAW 147-2011 ENTITLED ZONING BY-LAW TO CREATE THE INSTITUTIONAL ZONE P2

Notice of motion is hereby given by Gail Côté that at a future meeting, Council will present adoption of By-law number 217-23, amending By-law number 147-2011 entitled zoning by-law to create the institutional zone P2.

A draft of this by-law is presented at this meeting.

8.4

ADOPTION OF DRAFT BY-LAW 217-23 AMENDING BY-LAW 147-2011 ENTITLED ZONING BY-LAW TO CREATE THE INSTITUTIONAL ZONE P2 Resolution 2023-275

CONSIDERING that the municipality of Brome Village has adopted a zoning by-law to manage uses and development on its territory;

CONSIDERING that this by-law is entitled the first draft By-law number 217-23 amending By-law number 147-2011 entitled zoning by-law, in order to create a new institutional zone, identified as P2;

CONSIDERING that the municipal council declares that it has adopted this by-law part by part, article by article, paragraph by paragraph, so that if any of its parts should be declared null and void by a competent court, the other parts of the by-law shall continue to apply;

WHEREAS at the regular meeting of November 6, 2023, a notice of motion of By-law number 217-23 was duly given and the draft by-law deposited;

THEREFORE

Moved by Larry Royea

Seconded by Lisa Belanger

AND RESOLVED

TO ADOPT draft By-law number 217-23 amending By-law number 147-2011 entitled zoning by-law to create the institutional zone P2.

ADOPTED unanimously

8.5

INTERIM CONTROL BY-LAW 07-0823 MRC BROME-MISSISQUOI RESOLUTION OF SUPPORT NO. 323-0823 Resolution 2023-276

CONSIDERING that on August 15, 2023, the MRC Brome-Missisquoi adopted a resolution appointing its regional advisors for the application of interim control By-law 07-0823 with respect to certain wetlands and forests of interest;

CONSIDERING that the MRC Brome-Missisquoi also entrusts the administration and application of this same by-law to the officials responsible for issuing permits and certificates in its local municipalities;

CONSIDERING that the MRC Brome-Missisquoi is asking local municipalities to consent to this resolution and to specify the position of the person responsible for issuing permits and certificates;

IT IS
Moved by Lisa Belanger
Seconded by Christopher Whitehead
AND RESOLVED:

TO support the nominations submitted by the MRC Brome-Missisquoi as regional advisors;

TO consent to the designation of the urban planner and the municipal inspector (Mr. Eddy Perez) as official for the administration and application of Interim Control By-law 07-0823 on the territory of the municipality of Brome Village.

ADOPTED unanimously

8.6
AWARDING OF CONTRACT – SNOW REMOVAL CONTRACT MORIN HILL ROAD
2023-2024
Resolution 2023-277

WHEREAS the intermunicipal agreement concerning winter maintenance between the Village of Brome and the Town of Brome Lake signed in 2008;

WHEREAS our commitment to do winter maintenance on a 0.160km section of Morin Hill Road;

WHEREAS the narrowness and particular configuration of this section and the impossibility for the contractor to proceed with the snow removal with his equipment;

THEREFORE
Moved by Larry Royea
Seconded by Christopher Whitehead
AND RESOLVED

- To accept the quote for the sanding and snow removal of part of Morin Hill Road for the years 2023-2024 from Mr. John Tremblay for a price of \$1 950 plus applicable taxes.
- To finance this expense, net of tax rebates, from the general fund and confirm that the necessary credits will be provided in the 2024 budget.
- To authorize the Director General and Clerk-Treasurer to sign any documents to this effect.

ADOPTED unanimously

8.7
AWARDING OF CONTRACT – DEMOLITION OF 322 STAGECOACH
Resolution 2023-278

CONSIDERING the location of the new Town Hall is going to be at 322 Stagecoach;

CONSIDERING the current building is showing significant signs of age;

IT IS
Moved by Larry Royea
Seconded by Lisa Belanger
AND RESOLVED

TO award the contract of the demolition of 322 Stagecoach to Excavation GGM Inc., who will then take all debris to the dump site in Cowansville;

TO finance this project, net of tax refunds, from the municipal general fund and any applicable subsidy;

TO authorize the Director General and Clerk-Treasurer to give all necessary instructions and sign all documents.

Councillor Pat Panasuk votes against awarding the contract to demolish 322 Stagecoach as no official inspection has been completed by an engineer to document the state of the building.

FOR

Lisa Belanger, Larry Royea, Christopher Whitehead and William Miller

AGAINST

Pat Panasuk

ADOPTED

8.8
FILING COMPARATIVE STATEMENTS
Resolution 2023-279

The Director General and Clerk-Treasurer files the comparative statement as of September 30, 2023

8.9
INCREASE OF THREE (3) HOURS PER WEEK FOR THE DIRECTOR GENERAL AND CLERK-TREASURER
Resolution 2023-280

CONSIDERING that the higher-level government, whether it be the Provincial and or Federal governments and or the MRC are implementing more laws and regulations;

CONSIDERING that these extra demands require more time;

IT IS

Moved by Lisa Belanger
Seconded by Christopher Whitehead
AND RESOLVED

TO grant the Director General and Clerk-Treasurer three (3) additional paid hours per week.

ADOPTED unanimously

9
FINANCIAL ADMINISTRATION

9.1
ACCOUNTS PAYABLE
OCTOBER 2023
Resolution 2023-281

Moved by Christopher Whitehead
Seconded by Larry Royea
AND RESOLVED THAT:

The payment of accounts payable in the amount of \$40 291.08 be and is hereby approved.

Supplier	Description	Amount
Bélisle Jocelyn Avocat	Professional services	362.17
Benoit Jean	Picking up of dead deer	150.00
Enviro Connexions	Recycle treatment	746.67

FNX Innov	Professional engineering services (Project Jackson and Patch Road)	20 280.56
FNX Innov	Professional engineering services 322 Stagecoach)	3 525.18
Gestim	Municipal inspection from Sept 24 – Oct 20	1 289.05
Mégaburo	Meter reading photocopier	34.91
Nivelage MC	Grading of roads	1747.62
Pompages West Brome	Septic tanks emptied in October	9 899.35
Raymond Ronnie	Tractor work (pole for gate at park)	100.00
RIGMRBM	Landfill fees	783.22
Ville Sutton	Intervention report (fire 02/09/23)	1 372.35
TOTAL		\$40 291.08

9.2
ACCOUNTS PAID
OCTOBER 2023
Resolution 2023-282

Supplier	Description	Amount
Allen Anthony	Non-resident membership reimbursement (library)	50.00
BCAS	Rent & cleaning for October	718.59
Ent Raymond Cherrier	Garbage, recycle, compost collection and transport	4 623.80
Fortin-Lamothe Timothée	Reimbursement of municipal tax payment	545.21
Lee Laura	Reimbursement of bill for the BBQ	848.72
Monthly remuneration of elected officials	October remuneration	2 039.61
Monthly remuneration of Director General	October salaries	3 136.52
TOTAL ACCOUNTS PAID		\$11 962.45

Supplier	Description (Direct debit)	Amount
Cogeco	Telephone, fax and internet	206.54
DFS Insurance	Group insurance	464.66
Hydro Québec	Street lighting	169.63
TOTAL ACCOUNTS PAID		\$840.83

ADOPTED unanimously

10
OTHER BUSINESS

11
SECOND QUESTION PERIOD

1. It was asked if the contractor was coming back to correct the paving repairs that were done.

ANSWER: The mayor explained that the Director had already called the contractor and they are supposed to be coming back to correct the work that was done.

2. It was asked when the new evaluations would be available for the public.

ANSWER: The mayor stated that they should be available by November 15th.

3. It was asked where we are at with the dam that has been rebuilt.

ANSWER: The mayor stated that all necessary procedures had been confirmed by the MRC and that the Director will contact a trapper to come.

4. It was asked if the P2 Institutional Zone will affect everyone.

ANSWER: The mayor explained that Brome Village does not currently have any institutional zones. This new by-law will allow the municipality to build a new Town Hall and will not affect anyone else.

5. It was asked if a professional had looked at 322 Stagecoach to verify if the building was livable and or could be fixed.

ANSWER: The mayor stated that we had not had the building verified by a professional.

12
ADJOURNMENT OF THE MEETING
Resolution 2023-283

Moved by Larry Royea
Seconded by Christopher Whitehead
AND RESOLVED THAT:

The meeting be adjourned at 7:41 p.m.

William Miller
Mayor

Gail Côté
Director General and Clerk Treasurer

