



ORDINARY MEETING of the Council of Brome Village held in person on Monday, October 2, 2023, at 7:00 p.m. at which were present Councillors Larry Royea, Wesley Patch and Michael Allnutt. All members of the said council forming a quorum under the chairmanship of Mayor William Miller in accordance with the provisions of the Municipal Code.

Councillors Lisa Belanger, Pat Panasuk and Christopher Whitehead were absent.

The Director General and Clerk-Treasurer Gail Côté was present.

The citizens can attend the meeting and ask questions.

There were 12 people in the audience.

AGENDA

1. Opening of the meeting
2. Adoption of the agenda.
3. Approval and adoption of the minutes of the September 11, 2023 meeting
4. Business arising from the last minutes
 - 4.1
5. Municipal and road inspector's report :
 - 5.1 On permits
 - 5.2 On Road Conditions
6. First Question Period
7. Officers' Reports
8. General Administration
 - Correspondence
 - 8.1 Le Pacte Brome-Missisquoi
 - 8.2 Request for support – Tours des Arts 2024
 - 8.3 Offer of service from Raymond Chabot Grant Thornton for 2023 audit
 - 8.4 Lake Davignon Watershed Water Quality Sampling Campaign- postponed to another meeting
 - Administration
 - 8.5 2019-2024 TECQ program
 - 8.6 Renewal of the Taxe sur l'essence (TECQ) and the contribution from Quebec (2024-2028)
 - 8.7 Next generation 9-1-1 authority service agreement
 - 8.8 Asphalt repairs on Stagecoach Road
 - 8.9 Awarding of contract – skating rink contract 2023-2024
 - 8.10 Garbage clean up at 322 Stagecoach Road
9. Financial Administration
 - 9.1 Accounts payable
 - 9.2 Accounts paid
10. Other business:
 - 10.1
11. Second question period
12. Adjournment of the meeting

1
OPENING OF THE MEETING
Resolution 2023-257

The members present at the opening of the meeting form a quorum; the meeting was called to order by the mayor at 7:04 p.m.

The mayor addresses those present.

2
ADOPTION OF THE AGENDA
Resolution 2023-258

Moved by Wesley Patch
Seconded by Michael Allnutt
AND RESOLVED THAT:

The agenda be and is hereby approved.

ADOPTED unanimously

3
APPROVAL AND ADOPTION OF THE MINUTES OF THE SEPTEMBER 11, 2023 MEETING
Resolution 2023-259

Moved by Wesley Patch
Seconded by Larry Royea
AND RESOLVED THAT:

The minutes of the September 11, 2023 meeting be and are hereby approved.

ADOPTED unanimously

4
BUSINESS ARISING FROM THE LAST MINUTES

4.1

5
MUNICIPAL AND ROAD INSPECTOR'S REPORT

5.1 Permits issued

- Three (3) permits were issued in September 2023 for a total value of \$35 156 and revenues of \$125.

5.2 Public works report

6
FIRST QUESTION PERIOD

7
OFFICIERS REPORT

8
GENERAL ADMINISTRATION

CORRESPONDENCE

8.1
LE PACTE BROME-MISSISQUOI

Le Pacte Brome-Missisquoi notified the municipality that they have decided to not call for projects this fall but rather to postpone to a later date.

The Brome-Missisquoi Pacte has supported numerous projects, notably in the leisure, culture, environmental and bio-food sectors.

Brome-Missisquoi's challenges have evolved in recent years, and some have become more acute since the pandemic, such as access to housing and property, the capacity to accommodate new populations, accessibility to social services, labour shortages and the frequency of more extreme climatic events.

The elected representatives wish to take advantage of the regional strategic planning update to take a step back and ensure that this investment fund responds to the priorities that will be identified over the coming months. This time for reflection will also enable us to review the mechanism for allocating funds and the evaluation process.

8.2
REQUEST FOR SUPPORT – TOURS DES ARTS 2024
Resolution 2023-260

The Tour des Arts 2024 has submitted to the members of the municipal council a request for financial support in the sum of \$200, in order to obtain one or many subsidies notably from the Canadian Heritage Program;

THEREFORE

Moved by Wesley Patch

Seconded by Michael Allnutt

AND RESOLVED

TO donate \$200 to the Tour des Arts 2024 and support their application for other grant and subsidy programs available to them;

TO finance this expense, net of tax reimbursements, from the general fund of the municipality;

TO authorize the Director General and Clerk-Treasurer to give all necessary instructions and to sign all documents to this effect.

ADOPTED unanimously

8.3
OFFER OF SERVICE FROM RAYMOND CHABOT GRANT THORNTON FOR 2023 AUDIT
Resolution 2023-261

CONSIDERING that Mr. Bruno Chretien from the firm Raymond Chabot Grant Thornton has proposed a fee of \$11 960.00 plus taxes to do the annual audit and the audit for the Recyc-Québec program for subsidies for 2023;

THEREFORE
Moved by Michael Allnutt
Seconded by Larry Royea
AND RESOLVED

THAT the firm Raymond Chabot Grant Thornton be named auditor for the Village of Brome for the fiscal year 2023.

ADOPTED unanimously

8.4
THE LAKE DAVIGNON WATERSHED SAFEGUARD COMMITTEE

8.4 The Lake Davignon watershed safeguard committee item has been postponed to another meeting. The council and mayor felt more information was needed.

ADMINISTRATION

8.5
2019-2024 FUEL TAX PROGRAM (TECQ)
Resolution 2023-262

WHEREAS the municipality has taken cognizance of the guide to the terms and conditions of payment of the government contribution under the Fuel Tax Program (TECQ) and Quebec's Contribution for the years 2019 to 2024;

WHEREAS the municipality must comply with the terms and conditions of this guide that apply to it, to receive the government contribution confirmed. The government contribution was confirmed in a letter from the Ministère des Affaires Municipales et de l'Habitation;

IT IS RESOLVED THAT

The municipality undertakes to comply with the terms and conditions of the guide that apply to it;

The municipality agrees to be solely responsible for and to hold harmless the Government of Canada and the Government of Quebec, as well as their ministers, senior officials, employees and agents from any and all liability for claims, demands, losses, damages and costs of any kind arising out of any injury to or death of any person, damage to property or loss of property attributable to any willful or negligent act arising directly or indirectly from investments made with financial assistance obtained under the TECQ 2019-2024 program;

The municipality approves the content and authorizes the sending to the Ministère des Affaires Municipales et de l'Habitation the program of work no 02 and all other documents required by the Minister in order to receive the government contribution confirmed in a letter from the Ministère des Affaires Municipales et de l'Habitation;

The municipality undertakes to meet the minimum capital expenditure threshold imposed on it for all five years of the program;

The municipality undertakes to inform the Ministère des Affaires Municipales et de l'Habitation of any changes to the program of work approved by this resolution;

WHEREAS
Moved by Wesley Patch
Seconded by Larry Royea
AND RESOLVED THAT

The municipality hereby certifies that the attached program of work no. 02 contains true costs realized.

ADOPTED unanimously

8.6

**RENEWAL OF THE FUEL TAX PROGRAM (TECQ) AND THE CONTRIBUTION FROM
QUEBEC 2024-2028
Resolution 2023-263**

WHEREAS the governments of Québec and Canada are currently negotiating for the renewal of the Fuel Tax Program (TECQ) and Quebec's contribution for the period 2024-2028;

WHEREAS this program is essential to the realization of important projects in communities in Quebec;

WHEREAS despite the substantial sums allocated to this program, they remain insufficient to meet needs, and must be substantially increased due to rising project costs of carrying out projects;

WHEREAS on August 24, 2023, the Board of Directors of the Fédération Québécoise des Municipalités (FQM) asked the governments of Quebec and Canada to reach an early agreement to ensure the renewal of this important program;

WHEREAS the Federation of Canadian Municipalities has asked the Federal government to double its investment in this program and to provide for an indexation of 3.5% per year;

WHEREAS the FQM and its members have been requesting for several years that the Fuel Tax Program (TECQ) and Quebec's contribution be used to finance and implement projects planned and decided by Quebec municipalities, in the sense that municipal building projects (garages, town halls, fire stations, etc.) and work on retention structures (dams, etc.) are eligible for this program;

WHEREAS it is important to adapt programs to the challenges posed by climate change and to enable municipalities to finance development and adaptation work to the consequences of these changes, such as the creation of firebreaks to protect forest communities;

WHEREAS the reporting requirements for projects are time consuming for municipalities;

WHEREAS it is imperative that negotiations be concluded by early fall 2023 to ensure its implementation on January 1, 2024, and to enable municipalities to plan investments in their budgets;

WHEREAS the sums allocated to this program must be exempt from any new obligations or conditions to ensure its success;

THEREFORE

Moved by Wesley Patch

Seconded by Michael Allnutt

AND RESOLVED

THAT the FQM ask the governments of Quebec and Canada:

TO conclude a new federal-provincial agreement for the renewal of the Fuel Tax Program (TECQ) and Quebec's contribution for the period January 1, 2024, to December 31, 2028;

TO increase the sums available to Quebec municipalities, and to provide for an annual increase in the envelope for the duration of the agreement to cover rising costs;

TO not add any additional accountability, obligations, or conditions to the municipalities in the application of the program;

TO allow the financing of municipal building projects, retention works and wharves owned by municipalities in eligible work;

TO make eligible projects involving prevention, development and adaptation to the consequences of climate change;

TO TRANSMIT a copy of this resolution to the Quebec Minister of Finance, Mr. Eric Girard, the Quebec Minister of Municipal Affairs, Ms. Andrée Laforest, the Deputy Premier and Minister of Finance of Canada, the Honourable Chrystia Freeland, the Minister of Housing the Honourable Sean Fraser and the Federation of Canadian Municipalities.
Federation of Canadian Municipalities;

THAT this resolution be sent to all FQM members for adoption and transmission stakeholders concerned.

ADOPTED unanimously

8.7

**NEXT GENERATION 9-1-1 AUTHORITY SERVICE AGREEMENT
Resolution 2023-264**

WHEREAS Next Generation 9-1-1 Service is a service that replaces Enhanced 9-1-1 service and is based on Internet Protocol technologies and supports 9-1-1 Calls natively end-to-end;

WHEREAS in June 2017, the CRTC rendered Telecom Regulatory Policy CRTC 2017-182, which, among other things, directed all Incumbent Local Exchange Carriers to establish Next Generation 9-1-1 networks by 9-1-1 network service providers;

WHEREAS Bell operates and manages a Next Generation 9-1-1 System serving the provinces where it is the Incumbent Local Exchange Carriers and where requested by a Small Incumbent Local Exchange Carrier to operate as the Small Incumbent Local Exchange Carrier New Generation 9-1-1 network provider, including in the territory in which the 9-1-1 Authority operates;

Moved by Larry Royea
Seconded by Michael Allnut
AND RESOLVED

TO authorize the Director General and Clerk-Treasurer to give all necessary instructions and to sign all documents to this effect.

ADOPTED unanimously

8.8

**ASPHALT REPAIRS ON STAGECOACH ROAD
Resolution 2023-265**

CONSIDERING there are minor asphalt repairs to be done on Stagecoach Road;

IT WAS
Moved by Larry Royea
Seconded by Wesley Patch
AND RESOLVED

THAT Permaroute will complete the work for a cost of \$7,140 plus transport and applicable taxes;

THAT the Director General and Clerk-Treasurer is authorized to give all necessary instructions and sign all necessary documents.

ADOPTED unanimously

8.9
AWARDING OF CONTRACT – SKATING RINK CONTRACT 2023-2024
Resolution 2023-266

WHEREAS Jean Benoit maintained the skating rink at Heritage Park for the past winter seasons;

WHEREAS an offer of service for the maintenance of the skating rink and the park for the 2023-2024 winter season was received;

THEREFORE

Moved by Wesley Patch
Seconded by Larry Royea

- To hire Jean Benoit to maintain the skating rink for the winter season 2023-2024 at a cost of \$5,780 paid in four equal monthly instalments starting December 2023. It has been stated to Mr. Benoit that \$5,780 is conditional on whether the new four-season skating rink is installed for the 2023-2024 season.
- To finance this expense, net of tax rebates, from the general fund and confirm that the necessary credits will be provided in the 2024 budget.
- To authorize the Director General and Clerk-Treasurer to give all necessary instructions and to sign all documents to this effect.

ADOPTED unanimously

8.10
GARBAGE CLEAN UP AT 322 STAGECOACH
Resolution 2023-267

CONSIDERING that the tenants of 322 Stagecoach left a significant amount of garbage around and on the property when they moved September 30th;

IT IS

Moved by Wesley Patch
Seconded by Larry Royea
AND RESOLVED

TO authorize the Director General and Clerk-Treasurer to find and hire a contractor that will be responsible for cleanup and waste/garbage disposal. The contractor will be responsible for taking the garbage to the dump site. The maximum budget is \$8,000 before taxes.

ADOPTED unanimously

9
FINANCIAL ADMINISTRATION

9.1
ACCOUNTS PAYABLE
SEPTEMBER 2023
Resolution 2023-268

Moved by Larry Royea
Seconded by Michael Allnutt
AND RESOLVED THAT:

The payment of accounts payable in the amount of \$34 105.25 be and is hereby approved.

| Supplier | Description | Amount |
|-----------------------------|---|--------------------|
| Benoit Jean | General maintenance | 140.00 |
| FNX Innov | Professional services (closing of file Draper Road) | 189.71 |
| Gestim | Municipal inspection from August 20 – September 23 | 2 657.70 |
| Mégaburo | Meter reading photocopier | 43.86 |
| Ministère Sécurité publique | Sûreté Québec installment (2/2) | 20 199.00 |
| Municonseil avocats | Professional services | 388.05 |
| Papeterie Cowansville | Office supplies | 73.12 |
| Paris André | Mowing of road sides | 1 057.77 |
| Pompages West Brome | Septic tanks emptied in September | 8 686.36 |
| Ville Sutton | Intervention report (accident 02/08//23) | 94.80 |
| VOX | Retainer January 1 – December 31, 2024 | 574.88 |
| | | |
| TOTAL | | \$34 105.25 |

9.2
ACCOUNTS PAID
SEPTEMBER 2023
Resolution 2023-269

| Supplier | Description | Amount |
|---|--|--------------------|
| BCAS | Rent & cleaning for September | 718.59 |
| Benoit Jean | Summer maintenance contract | 707.00 |
| Brome Public Building | Pacte Rural contribution | 3 000.00 |
| Cartier Paul | Reimbursement of municipal tax payment | 509.97 |
| Ent Raymond Cherrier | Garbage, recycle, compost collection and transport | 4 623.80 |
| Hydro Québec | Installation of three street lights | 1 517.67 |
| King Brian | Sum to cover moving fees per court judgement | 1 000.00 |
| Monthly remuneration of elected officials | September remuneration | 2 039.61 |
| Monthly remuneration of Director General | September salaries | 3 136.52 |
| Néron Sébastien | Refund activity cost (Pettes Library) | 30.00 |
| | | |
| TOTAL ACCOUNTS PAID | | \$17 283.16 |

| Supplier | Description (Direct debit) | Amount |
|----------------------------|-------------------------------|-----------------|
| Cogeco | Telephone, fax and internet | 206.70 |
| DFS Insurance | Group insurance | 464.66 |
| Hydro Québec | Street lighting | 165.87 |
| | | |
| TOTAL ACCOUNTS PAID | | \$837.23 |

ADOPTED unanimously

10
OTHER BUSINESS

11
SECOND QUESTION PERIOD

1. It was asked what exactly the Lac Davignon watershed project is.

ANSWER: Gail will find out more information and put it on the website.

2. It was asked what will happen with the house that burnt.

ANSWER: The Mayor explained that we still don't have the final report and are waiting to see what the next step is.

3. A resident stated that they had saw the mayor at 322 Stagecoach and wondered where the file is at.

ANSWER: The mayor explained that the tenants left on September 30th and spoke abit about the state of the house.

4. It was asked how much has been spent on 322 Stagecoach to date.

ANSWER: Gail disclosed an amount of \$11 649.74 and mentioned that concerning the legal costs, we will have a better idea at our year end.

5. It was asked if there have been any changes concerning the house that is beside the house that burnt.

ANSWER: Gail explained that the house has been sold and the new owners plan to renovate.

6. It was asked if the TECQ money must be spent on the roads.

ANSWER: The mayor explained that the first priorities are water and sewar networks and then the roads. Brome Village is fortunate that we don't have those infrastructures so we can spend the complete amount on the roads.

7. It was asked about the December 2023 deadline concerning the TECQ.

ANSWER: The mayor explained that when the original request was submitted to the TECQ it was for roads and the new building at 322 Stagecoach. Now we will be using another Provincial government grant for the new building called the PRACIM.

12
ADJOURNMENT OF THE MEETING
Resolution 2023-270

Moved by Larry Royea
Seconded by Wesley Patch
AND RESOLVED THAT:

The meeting be adjourned at 8:01 p.m.

William Miller
Mayor

Gail Côté
Director General and Clerk Treasurer

