



ORDINARY MEETING of the Council of Brome Village held in person on Monday, September 11, 2023, at 7:00 p.m. at which were present Councillors Pat Panasuk, Lisa Belanger, Larry Royea, Wesley Patch, Christopher Whitehead and Michael Allnutt. All members of the said council forming a quorum under the chairmanship of Mayor William Miller in accordance with the provisions of the Municipal Code.

The Director General and Clerk-Treasurer Gail Côté was present.

The citizens can attend the meeting and ask questions.

There were 12 people in the audience.

**AGENDA**

1. Opening of the meeting
  2. Adoption of the agenda.
  3. Approval and adoption of the minutes of the August 7, 2023 meeting
  4. Business arising from the last minutes
    - 4.1
  5. Municipal and road inspector's report :
    - 5.1 On permits
    - 5.2 On Road Conditions
  6. First Question Period
  7. Officers' Reports
  8. General Administration
- Correspondence
- 8.
- Administration
- 8.1 Awarding of contract – Professional engineering services for the new construction of the Town Hall
  - 8.2 Awarding of contract - Installation of four-season skating rink
  - 8.3 Transport adapté pour nous inc.
  - 8.4 Request for minor derogation – DM 2023-003 – Lot 4 267 001 (330 Stagecoach)  
- Postponed
9. Financial Administration
    - 9.1 Accounts payable
    - 9.2 Accounts paid
  10. Other business:
    - 10.1
  11. Second question period
  12. Adjournment of the meeting

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**1**  
**OPENING OF THE MEETING**  
**Resolution 2023-247**

The members present at the opening of the meeting form a quorum, the meeting was called to order by the mayor at 7:04 p.m.

The mayor addresses those present.

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**2**  
**ADOPTION OF THE AGENDA**  
**Resolution 2023-248**

Moved by Larry Royea  
Seconded by Lisa Belanger  
AND RESOLVED THAT:

The agenda be and is hereby approved.

ADOPTED unanimously

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**3**  
**APPROVAL AND ADOPTION OF THE MINUTES OF THE AUGUST 7, 2023 MEETING**  
**Resolution 2023-249**

Moved by Pat Panasuk  
Seconded by Wesley Patch  
AND RESOLVED THAT:

The minutes of the August 7, 2023 meeting be and are hereby approved.

ADOPTED unanimously

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**4**  
**BUSINESS ARISING FROM THE LAST MINUTES**

4.1

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**5**  
**MUNICIPAL AND ROAD INSPECTOR'S REPORT**

5.1 Permits issued

- Five (5) permits were issued in August 2023 for a total value of \$166 400 and revenues of \$296.

5.2 Public works report

- The partial reconstruction of Jackson Road and resurfacing of Patch Road has been completed.

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**6**  
**FIRST QUESTION PERIOD**

1. It was asked why the minor derogation was not accepted as the Brome Public Building had already paid the necessary amount due. It was also stated that a resident on Warehill had moved their building.

**ANSWER** (mayor Miller's response): Our municipal inspector is waiting for additional information from the Ordre des Architectes, as the members of the CCU felt there were

needed documents missing. Also, it is impossible to make comparisons because the parameters change from one derogation to another.

2. The resident then stated that our inspector had never asked them for the papers in question.

**ANSWER** (mayor Miller's response): It was realized while discussing the file with the CCU members that more information was needed.

3. A resident made the comment that he needed to record the meeting as the minutes are not documented correctly and are not available on the website.

**ANSWER** (mayor Miller's response): The minutes are on the website now; it has been updated.

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**7**  
**OFFICIERS REPORT**

1. The mayor went to a special MRC meeting to discuss wetlands.

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**8**  
**GENERAL ADMINISTRATION**

**CORRESPONDENCE**

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**ADMINISTRATION**

**8.1**  
**AWARDING OF CONTRACT – PROFESSIONAL SERVICES IN BUILDING**  
**ENGINEERING OF THE NEW TOWN HALL**  
**Resolution 2023-250**

CONSIDERING that the Municipality of Brome Village currently rents an office space;

CONSIDERING that the construction of a new Town Hall was part of the three-year plan 2022-2024 adopted in December 2021;

CONSIDERING that this would bring greater stability to the residents and administration of the Village of Brome;

IT IS

Moved by Christopher Whitehead

Seconded by Wesley Patch

AND RESOLVED

TO award the contract for professional services in building engineering of the new Town Hall to the firm FNX-Innov. FNX-Innov will support the municipality in building mechanics, building electrical, structural and civil engineering;

TO finance this project, net of tax refunds, from the municipal general fund and any applicable subsidy;

TO authorize the Director General and Clerk-Treasurer to give all necessary instructions and sign all documents to this effect.

ADOPTED unanimously

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**8.2**  
**AWARDING OF CONTRACT - INSTALLATION OF FOUR-SEASON SKATING RINK**  
**Resolution 2023-251**

CONSIDERING that the Municipality of Brome Village would like to refresh its only municipal park located in the heart of the village;

CONSIDERING that the Municipality of Brome Village has confirmation from Ministre des Affaires Municipales that we are eligible for financial assistance up to a maximum of \$50,000 representing 69.4% of eligible expenses for local revitalization projects under Volet 4 of the regions and rurality fund;

THEREFORE

Moved by Lisa Belanger

Seconded by Wesley Patch

AND RESOLVED

TO award the contract to Agorasport to install a four (4) season skating rink which will allow the municipality to have basketball nets and dek hockey;

TO finance this project, net of tax refunds, the difference of 30.6% will be taken from the municipal general fund;

TO authorize the Director General and Clerk-Treasurer to give all necessary instructions and sign all documents to this effect.

ADOPTED unanimously

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**8.3**  
**TRANSPORT ADAPTÉ POUR NOUS INC.**  
**Resolution 2023-252**

CONSIDERING that the MTQ requires Transport adapté pour nous inc. to comply with the Programme de Subvention en Transport Adapté with regard to the financial participation of municipalities;

CONSIDERING that the municipalities agree to contribute a minimum of 20% of the operating financial budget;

CONSIDERING for the Municipality of Brome Village, the initial contribution for 2023 was \$1 014, to which there is an additional amount of \$387 for a total of \$1 401;

THEREFORE

Moved by Pat Panasuk

Seconded by Christopher Whitehead

AND RESOLVED

TO accept an additional amount of \$387 for our 2023 quota.

ADOPTED unanimously

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8.4

**REQUEST FOR MINOR DEROGATION – DM 2023-003 – LOT 4 267 001 (330 Stagecoach)  
Resolution 2023-253**

Postponed to another council meeting.

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9

**FINANCIAL ADMINISTRATION**

9.1

**ACCOUNTS PAYABLE  
AUGUST 2023  
Resolution 2023-254**

Moved by Larry Royea  
Seconded by Lisa Belanger  
AND RESOLVED THAT:

The payment of accounts payable in the amount of \$408 730.25 be and is hereby approved.

Supplier	Description	Amount
Benoit Jean	General maintenance	608.00
Benoit Jean	Labour and paint (Heritage Park fence)	596.00
Enviro Connexions	Treatment recycling	189.60
Excavations GAL Inc	Partial reconstruction Jackson/resurfacing Patch	385 423.61
FNX Innov	Rehabilitation projects Jackson and Patch Road	2 471.97
Gestim	Municipal inspection from July 23 to August 19	2 228.05
Gestim	Zoning changes	853.69
Home Hardware	Purchase of garbage & recycle bins	275.92
Infotech	Purchase of tax bills	21.16
Mégaburo	Meter reading photocopier	93.64
Permaroute	Paving repairs	7 358.40
RIGMRBM	Landfill fees	7 223.21
St Louis Judith	Updates and additions (Website)	1 000.00
Transport adapté pour nous inc.	Quota 2023 increase	387.00
<b>TOTAL</b>		<b>\$408 730.25</b>

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9.2

**ACCOUNTS PAID  
AUGUST 2023  
Resolution 2023-255**

Supplier	Description	Amount
BCAS	Rent & cleaning for August	718.59
Belanger Lisa	Reimbursement of bills for the BBQ	69.19
Benoit Jean	Summer maintenance contract (June, July, August, September)	2 828.00
CNESST	Notice of assessment	23.44
Ent Raymond Cherrier	Garbage, recycle, compost collection and transport	4 623.80
Monthly remuneration of elected officials	August remuneration	2 039.61
Monthly remuneration of Director General	August salaries	4 704,74
Schaefer Elizabeth	Reimbursement of bills for the BBQ	153.64
Thériault Dominique	Reimbursement of bills for the BBQ	160.41
<b>TOTAL ACCOUNTS PAID</b>		<b>\$15 321.46</b>

Supplier	Description (Direct debit)	Amount
Cogeco	Telephone, fax and internet	206.70
DFS Insurance	Group insurance	464.66
Hydro Québec	Street lighting	156.19
Hydro Québec	Electricity Heritage Park	61.39
<b>TOTAL ACCOUNTS PAID</b>		<b>\$888.94</b>

ADOPTED unanimously

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**10  
OTHER BUSINESS**

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**11  
SECOND QUESTION PERIOD**

1. Because of weather temperatures there is always a hump in the middle of the skating rink. Will the new surface be efficient because of seasonal changes?

**ANSWER** (mayor Miller's response): There will be a plastic base layer laid on the asphalt surface which should help the situation and will not affect by any means the quality of skating.

2. A resident mentioned that picking up the brown bins only once a month is not enough.

It was suggested to leave it open on hot sunny days to kill the maggots.

3. It was asked what it changes to have the architect study before the minor derogation is passed?

Councillor Lisa Belanger who is also a CCU member answered that a proper plan and a general manager are a must especially in the case of a public building. It is not acceptable to make it up as it goes and then be required to reverse decisions.

4. It was then asked why the problem of lack of information was not mentioned before, since one of the CCU members is an architect.

Councillor Wesley Patch stated there is a lot of information and no one can know all the answers. The CCU member was not familiar with the whole file and was not in the position to comment.

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**12**  
**ADJOURNMENT OF THE MEETING**  
**Resolution 2023-256**

Moved by Larry Royea  
Seconded by Christopher Whitehead  
AND RESOLVED THAT:

The meeting be adjourned at 7:57 p.m.

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William Miller  
Mayor

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Gail Côté  
Director General and Clerk Treasurer