



ORDINARY MEETING of the Council of Brome Village held in person on Monday, July 10, 2023, at 7:00 p.m. at which were present Councillors Pat Panasuk, Lisa Belanger, Larry Royea, Wesley Patch, Michael Allnutt and Christopher Whitehead. All members of the said council forming a quorum under the chairmanship of Mayor William Miller in accordance with the provisions of the Municipal Code.

The Director General and Clerk-Treasurer Gail Côté was present.

The citizens can attend the meeting and ask questions.

There were 6 people in the audience

AGENDA

1. Adoption of the agenda.
 2. Approval and adoption of the minutes of the June 5, 2023 meeting
 3. Business arising from the last minutes
 - 3.1
 4. Municipal and road inspector's report :
 - 4.1 On permits
 - 4.2 On Road Conditions
 5. First Question Period
 6. Officers' Reports
 7. General Administration
- Correspondence
- 7.1 An email concerning Morin Hill
 - 7.2 Letter of thanks – Brome Village Scholarship Recipient
- Administration
- 7.3 Renewal – Amendment to the Emergency Services Agreement – Canadian Red Cross
 - 7.4 Project to evaluate intermunicipal cooperation for residual materials management in Brome-missisquoi territory
 - 7.5 Request for minor derogation – DM 2023-002 (8 Warehill)
8. Financial Administration
 - 8.1 Accounts payable
 - 8.2 Accounts paid
 9. Other business:
 - 9.1
 10. Second question period
 11. Adjournment of the meeting

The meeting was called to order at 7:03 p.m.

1
ADOPTION OF THE AGENDA
Resolution 2023-226

Moved by Lisa Belanger
Seconded by Christopher Whitehead
AND RESOLVED THAT:

The agenda be and is hereby approved.

ADOPTED unanimously

2
APPROVAL AND ADOPTION OF THE MINUTES OF THE JUNE 5, 2023 MEETING
Resolution 2023-227

Moved by Wesley Patch
Seconded by Pat Panasuk
AND RESOLVED THAT:

The minutes of the June 5, 2023 meeting be and are hereby approved.

ADOPTED unanimously

3
BUSINESS ARISING FROM THE LAST MINUTES

3.1

4
MUNICIPAL AND ROAD INSPECTOR'S REPORT

4.1 Permits issued

- Five (5) permits were issued in June 2023 for a total value of \$49 800 and revenues of \$285

4.2 Public works report

- The road sides have been mowed
- The resurfacing on Mullarkey Road has been completely

5
FIRST QUESTION PERIOD

6
OFFICIERS REPORT

- The gate to the entrance of the park needs a new post
- The light in the park is continuously flashing
- There is a big hole near 322 Stagecoach Road that needs to be fixed
- There is a big hole on Patch Road that needs to be fixed
- Lisa mentioned that the event committee is hoping to see everyone at the BBQ on July 15th

7
GENERAL ADMINISTRATION

CORRESPONDENCE

- 7.1 An email was received concerning the conditions of Morin Hill Road
7.2 The municipal council acknowledges the reception of a letter written by the recipient of one of the two scholarships awarded to Massey-Vanier High School students on behalf of the Municipality

ADMINISTRATION

7.3
RENEWAL – AMENDMENT TO THE EMERGENCY SERVICES AGREEMENT – CANADIAN
RED CROSS
Resolution 2023-228

WHEREAS the Canadian Red Cross has submitted an amendment to the Disaster Services Agreement;

WHEREAS the municipality wishes to maintain its partnership with the Canadian Red Cross;

Moved by Wesley Patch
Seconded by Christopher Whitehead
AND RESOLVED

TO authorize the Mayor and the Director General Clerk-Treasurer to act on behalf of the municipality, give all necessary instructions and sign all documents concerning the renewal of the Canadian Red Cross services agreement.

ADOPTED unanimously

7.4
PROJECT TO EVALUATE INTERMUNICIPAL COOPERATION FOR RESIDUAL MATERIALS
MANAGEMENT IN BROME-MISSISQUOI TERRITORY
Resolution 2023-229

CONSIDERING that the current context of the modernization of selective collection leads us to reflect on the ideal mode of intermunicipal cooperation for the Brome-Missisquoi territory, and this, for all residual material collections;

CONSIDERING the additional workload this will place on existing resources;

CONSIDERING that funding may be available under volet 4 - Soutien à la vitalisation et à la coopération intermunicipale of the Fonds régions et ruralité (FRR) to assess the feasibility of certain modes of intermunicipal cooperation for residual materials management, document their effects and estimate needs;

CONSIDERING the external expertise required to carry out such a mandate in collaboration with regional and local resources;

CONSIDERING that Part 1 - Feasibility and diagnostic studies - allows for a rate of assistance of 50% of eligible expenses, up to a maximum amount of \$100,000;

CONSIDERING that the 21 municipalities of the Brome-Missisquoi MRC wish to submit a project to assess the feasibility of certain forms of intermunicipal cooperation in residual materials

management under Section 4 - Support for intermunicipal cooperation of the Fonds régions et ruralité;

CONSIDERING that Municipality of Brome Village has read the Guide à l'intention des organismes concernant le volet 4 - Soutien à la coopération intermunicipale du Fonds régions et ruralité;

CONSIDERING that Municipality of Brome Village wishes to join the other participating municipalities of the MRC for the project presented for financial assistance and to participate in it;

CONSIDERING that the Brome-Missisquoi MRC is the organization responsible for carrying out the project;

THEREFORE

Moved by Pat Panasuk

Seconded by Wesley Patch

AND RESOLVED

To designate the Brome-Missisquoi MRC as the organization responsible for the project to evaluate the feasibility of certain modes of intermunicipal cooperation concerning residual materials management, to document their effects and to estimate needs;

To indicate that the Council of Municipality of Brome Village undertakes to participate and collaborate in the said project in kind;

To authorize the Brome-Missisquoi MRC to submit a request for financial assistance for the project to the Ministère des Affaires municipales et de l'habitation (MAMH) under the program volet 4 - Soutien à la vitalisation et à la coopération intermunicipale du Fonds régions et ruralité (FRR) Axe - Coopération intermunicipale.

TO authorize the signature of the application or any other necessary document within the framework of the program volet 4 - Soutien à la vitalisation et à la coopération intermunicipale du Fonds régions et ruralité (FRR) Axe - Coopération intermunicipal by the prefect of the Brome-Missisquoi MRC and/or its general manager.

ADOPTED unanimously

7.5

REQUEST FOR MINOR DEROGATION – DM 2023-002 – LOT 4 266 825 (8 WAREHILL)
Resolution 2023-230

NATURE AND EFFECTS

Request for a minor derogation (DM 2023-002) allowing the applicant to proceed with the construction of a residence at a distance of 2.00 meters and 9.00 meters from the side and rear of property lines respectively.

CONSIDERING THAT this request will not cause prejudice to the neighbour;

CONSIDERING THAT this request meets the objectives of the Urban Plan;

CONSIDERING THAT the terrain is irregularly shaped;

CONSIDERING THAT the land to an intermittent watercourse running through its center;

CONSIDERING THAT it is impossible for the applicant to move the building back 9.00 metres without respecting the required minimum distance of 5.00 metres from the septic field;

Proposed by Wesley Patch
 Seconded by Michael Allnutt
 AND RESOLVED THAT

For the preceding reasons, the planning advisory committee recommends to the municipal council.

TO APPROVE the request for minor derogation for the construction of a residence at 2.00 meters from the lateral boundary and 9.48 meters from the rear boundary.

ADOPTED unanimously

8
 FINANCIAL ADMINISTRATION

8.1
 ACCOUNTS PAYABLE
 JUNE 2023
 Resolution 2023-231

Moved by Christopher Whitehead
 Seconded by Larry Royea
 AND RESOLVED THAT:

The payment of accounts payable in the amount of \$112 816.61 be and is hereby approved.

Supplier	Description	Amount
Benoit Jean	General maintenance & delivery of bins	150.00
Brome Graphix	Sign	21.56
Canadian Red Cross	Renewal of membership	225.00
Enviro Connexions	Treatment recycling	272.66
FNX	Rehabilitation project Jackson and Patch Road	5 788.99
Gestim	Municipal inspection from May 21 to June 24	3 049.89
Gestim	Professional services (demolition by-law)	517.39
Globalstar	Annual contract for satellite telephone	1 242.26
Home Hardware	Bins and lock	310.94
Infotech	Service contract	718.59
Infotech	Purchase of banked hours	2 540.95
Installations Quilliams	LED streetlights	2 293.75
Mégaburo	Meter reading photocopier	61.99
Ministre des Finances	Sûreté Québec installment (1/2)	20 200.00
Municonseil	Professional fees	3 285.24
Myrroy	Sidewalk sweeping	6 323.63
Nivelage MC	Grading of roads	2 184.53
Papeterie Cowansville	Office supplies	529.54
Paris André	Cutting of roadsides	727.22
RIGMRBM	Landfill fees	1 930.94
SEAO	Online notice (tenders for Jackson & Patch Road)	24.75
Ville de Cowansville	Leisure agreement	1 423.92
Ville de Sutton	2023 quote part (First Responders)	11 992.50
Ville de Sutton	2023 quote part (Fire)	42 742.85
Vox Avocates	Professional services	4 257.52
TOTAL		\$112 816.61

8.2
ACCOUNTS PAID
JUNE 2023
Resolution 2023-232

Supplier	Description	Amount
André Isabelle	Reimbursement of taxes paid to Brome instead of Brome Lake	455.02
BCAS	Rent & cleaning for June	718.59
Buchenroth Ina	Reimbursement of taxes paid to Brome instead of Brome Lake	1 729.63
Ent Raymond Cherrier	Garbage, recycle, compost collection and transport	4 623.80
Monthly remuneration of elected officials	June remuneration	2 039.61
Monthly remuneration of Director General	June salaries	3 101.72
TOTAL ACCOUNTS PAID		\$12 668.37

Supplier	Description (Direct debit)	Amount
Cogeco	Telephone, fax and internet	206.54
BMO Mastercard	Microsoft monthly subscription & fees	71.97
DFS Insurance	Group insurance	464.66
Hydro Québec	Street lighting	161.39
Hydro Québec	Electricity Heritage Park	87.87
TOTAL ACCOUNTS PAID		\$992.43

ADOPTED unanimously

9

OTHER BUSINESS

10

SECOND QUESTION PERIOD

- The entrance to the park needs maintenance upkeep
- A resident from Morin Hill Road asked if the town is planning any road maintenance on the road this year
- There was a question asked if the municipality could simply give the renters at 322 Stagecoach Road an eviction notice. The mayor explained that there is a court judgement allowing them to stay until September 30, 2023
- It was asked if there are any foreseen plans to put a bridge in to join the bike paths

11
ADJOURNMENT OF THE MEETING
Resolution 2023-233

Moved by Larry Royea
Seconded by Wesley Patch
AND RESOLVED THAT:

The meeting be adjourned at 7:46 p.m.

William Miller
Mayor

Gail Côté
Director General and Clerk Treasurer

7.6

OFFER OF SERVICES FOR THE REVISION OF URBAN PLANNING BYLAWS

An offer of services for the revision of urban planning by-laws has been submitted by Gestim Inc. This offer of services concerns the production of a by-law relating to the maintenance of septic installations (tertiary treatment systems for disinfection by ultraviolet radiation).

The offer includes the drafting of the by-law and other modifications to urban planning by-laws as required. The rate is ninety dollars per hour (\$90/hr) for drafting.

Only hours worked will be billed.

Proposed by
Seconded by
AND RESOLVED

To mandate the firm Gestim Inc. for the revision of the urban planning by-laws.