



ORDINARY MEETING of the Council of Brome Village held in person on Monday, April 3, 2023, at 7:00 p.m. at which were present Councillors Pat Panasuk, Lisa Belanger, Larry Royea, Michael Allnut and Christopher Whitehead. All members of the said council forming a quorum under the chairmanship of Mayor William Miller in accordance with the provisions of the Municipal Code.

Councillor Wesley Patch was absent.

The Director General and Clerk-Treasurer Gail Côté was present.

The citizens can attend the meeting and ask questions.

There were 7 people in the audience

AGENDA

1. Adoption of the agenda.
 2. Approval and adoption of the minutes of the March 6, 2023 meeting
 3. Business arising from the last minutes
 - 3.1
 4. Municipal and road inspector's report :
 - 4.1 On permits
 - 4.2 On Road Conditions
 5. First Question Period
 6. Officers' Reports
 7. General Administration
- Correspondence
- 7.1
- Administration
- 7.2 Pacte Brome-Missisquoi grant – Renovation project – Brome Public Building
 - 7.3 Awarding of contract - gravel road grading contract for 2023
 - 7.4 Permission application to install a speed radar on the Minister of Transport roads
 - 7.5 Authorization – Outdoor liquor permits – Halte Festival from May 19-22, 2023 and Brome Fair from September 1-4, 2023
 - 7.6 Awarding of contract – mowing of municipal roadsides for 2023
 - 7.7 Nomination of demolition committee
 - 7.8 Awarding of contract to FNX Innov for the partial reconstruction of Jackson Road and resurfacing of Patch Road
8. Financial Administration
 - 8.1 Accounts payable
 - 8.2 Accounts paid
 9. Other business:
 - 9.1
 10. Second question period
 11. Adjournment of the meeting

The meeting was called to order at 7:00 p.m.

1
ADOPTION OF THE AGENDA
Resolution 2023-190

Moved by Christopher Whitehead
Seconded by Lisa Belanger
AND RESOLVED THAT:

The agenda be and is hereby approved.

2

APPROVAL AND ADOPTION OF THE MINUTES OF THE MARCH 6, 2023 MEETING
Resolution 2023-191

Moved by Lisa Belanger
Seconded by Larry Royea
AND RESOLVED THAT:

The minutes of the March 6, 2023 meeting be and are hereby approved.

ADOPTED

3

BUSINESS ARISING FROM THE LAST MINUTES

3.1

4

MUNICIPAL AND ROAD INSPECTOR'S REPORT

4.1 Permits issued

- Two (2) permits were issued in March 2023 for a total value of \$66 622 and revenues of \$140

4.2 Public works report

5

FIRST QUESTION PERIOD

- There were questions asked about the property at 322 Stagecoach – what is happening with the existing renters and when are they leaving. The mayor responded by saying that they were supposed to be gone by March 31, 2023 and our lawyer is following the necessary procedures with the court.
- Residents were concerned with the event (Halte Festival) that is going to be held from May 19-22, 2023 at the Brome Fair grounds. They were concerned about the noise, the amount of people that could be attending and the amount of people that could be tenting for the weekend. The mayor explained that there are by-laws that will have to be followed for the noise and the time that the events must finish at the end of the evening.

6
OFFICERS REPORT

- The roads are rough as it is the spring time.
- The cleaning committee is planning to clean the ditches on May 6th. If weather does not permit on that day, it will take place on May 13th instead.
- The mayor attended the monthly MRC meeting. He said there was a concern from other municipalities how their municipal taxes increased significantly for 2023.

7
GENERAL ADMINISTRATION

CORRESPONDENCE

7.1 - We received three (3) emails concerning the conditions of the roads

ADMINISTRATION

7.2
PACTE BROME-MISSISQUOI GRANT – RENOVATION PROJECT – BROME PUBLIC BUILDING
Resolution 2023-192

WHEREAS the 2017-2020 Brome Village strategic plan prioritizes the promotion and support of community initiatives and encourage the development of activities and events;

WHEREAS the Brome Public Building seeks the endorsement of the municipality in the filing of it's application for the "Pacte Brome-Missisquoi" subsidy;

THEREFORE

Moved by Michael Allnut
Seconded by Lisa Belanger
AND RESOLVED THAT:

The municipality of Brome Village agrees to:

Endorse the Brome Public Building application for the "Pacte Brome-Missisquoi" subsidy and make a monetary contribution to the project for three thousand dollars (\$3,000).

ADOPTED

7.3
AWARDING OF CONTRACT - GRAVEL ROAD GRADING CONTRACT FOR 2023
Resolution 2023-193

WHEREAS the municipality has nearly 5 km of gravel roads;

WHEREAS a grading service is required to maintain these roads passable at all times;

THEREFORE

Moved by Christopher Whitehead
Seconded by Larry Royea
AND RESOLVED:

- To award the contract for grading gravel roads to Nivelage MC Inc., at an hourly rate of \$190/hour, for a maximum amount of \$10,000 plus applicable taxes for the year 2023;
- To finance this expense, net of tax refunds, from the municipal general fund;
- To authorize the Director General and Clerk-Treasurer to give all necessary instructions and sign all documents to this effect.

ADOPTED

7.4

PERMISSION APPLICATION TO INSTALL A SPEED RADAR ON THE MINISTER OF TRANSPORT ROADS
Resolution 2023-194

WHEREAS, the purchase of a pedagogical radar;

WHEREAS, the municipality must obtain the authorization by the Minister of Transport of Quebec, to make the installation;

CONSEQUENTLY

Moved by Lisa Belanger
Seconded by Pat Panasuk
AND RESOLVED THAT:

The council accepts that the municipality files a request for authorization with the Minister of Transport Quebec, for the installation of pedagogical radar (on Rte 215 south of Warehill)

ADOPTED

7.5

AUTHORIZATION – OUTDOOR LIQUOR PERMITS – HALTE FESTIVAL FROM MAY 19 - 22, 2023 AND
BROME FAIR FROM SEPTEMBER 1 - 4, 2023
Resolution 2023-195

CONSIDERING the Halte Festival event planned on the territory of the municipality from May 19 to 22, 2023;

CONSIDERING the Brome Fair event planned on the territory of the municipality from September 1 to 4, 2023;

THEREFORE

Moved by Christopher Whitehead
Seconded by Michael Allnutt
AND RESOLVED THAT:

The council of Brome Village authorizes the filing of an application with the Régie des alcools, des courses et des jeux for a reunion permit for the sale and service of alcoholic beverages during both 2023 events.

ADOPTED

7.6

AWARDING OF CONTRACT – MOWING OF MUNICIPAL ROADSIDES FOR 2023
Resolution 2023-196

WHEREAS the municipality has over 12 km of roads;

WHEREAS a roadside mowing service is required to ensure the safety of these roads;

THEREFORE
Moved by Pat Panasuk
Seconded by Larry Royea
AND RESOLVED THAT:

- To award the contract for the mowing of municipal roadsides to André Paris Inc., at an hourly rate of \$115/hour plus applicable taxes for the year 2023;
- To finance this expense, net of tax refunds, from the municipal general fund;
- To authorize the Director General and Clerk-Treasurer to give all necessary instructions and sign all documents to this effect.

ADOPTED

7.7
NOMINATION OF DEMOLITION COMMITTEE
Resolution 2023-197

WHEREAS the municipality is going to adopt a by-law concerning the demolition of buildings;

WHEREAS the municipality must form a committee which consists of three (3) council members;

THEREFORE
Moved by Lisa Belanger
Seconded by Pat Panasuk
AND RESOLVED THAT:

Larry Royea, Christopher Whitehead and Michael Allnut will be the three (3) elected members for the committee.

ADOPTED

7.8
AWARDING OF CONTRACT TO FNX INNOV FOR THE PARTIAL RECONSTRUCTION OF JACKSON ROAD AND
RESURFACING OF PATCH ROAD
Resolution 2023-198

WHEREAS the municipality will be undergoing public roads work in 2023;

THEREFORE
Moved by Christopher Whitehead
Seconded by Lisa Belanger
AND RESOLVED THAT:

That the municipality award the contract to FNX Innov for their professional services for the preparation of plans, technical specifications, an estimate for a public tender and including full time supervision of the work, quality control of materials and management of contaminated soils;

The work will be performed on Jackson Road between Patch Road and Grenier Road and on Patch Road between Jackson Road and Route 215. Following the results of the geotechnical study conducted by FNX-INNOV Inc. a section of Jackson Road approximately 545 meters long, shows the presence of topsoil in the foundations. The Municipality wishes to reconstruct the foundations of this section. For the other section of Jackson Road, approximately 665 metres in length, only a 150 mm thick rockfill is required. In addition, at the request of the Municipality, a 150 mm crushed stone overlay will also be performed on Patch Road, for a length of approximately 710 metres.

ADOPTED

8
FINANCIAL ADMINISTRATION

8.1
ACCOUNTS PAYABLE
MARCH 2023
Resolution 2023-199

Moved by Pat Panasuk
Seconded by Michael Allnutt
AND RESOLVED THAT:

The payment of accounts payable in the amount of \$13 094.99 be and is hereby approved.

Supplier	Description	Amount
DBR Informatique	Online support	181.09
Gestim	Municipal inspection from February 19 to March 25	2 835.56
Infotech	Annual contract March 1, 2023 to February 29,2024	2 782.40
Infotech	Online webinar	218.45
Mégaburo	Meter reading photocopier (Oct 14/22 to March 15/23)	231.44
Papeterie Cowansville	Office supplies	166.44
Raymond Chabot	Professional services – progressive invoice for the audit December 31,2022	5 748.75
Ville Cowansville	Swimming registration	355.98
Vox	Retainer for January 1 to December 31, 2023	574.88
TOTAL		\$13 094.99

8.2
ACCOUNTS PAID
MARCH 2023
Resolution 2023-200

Supplier	Description	Amount
BCAS	Rent & cleaning for March	718.59
Benoit Jean	Skating rink contract 2022-2023	2 880.00
Brome Public Building	Rent (January, February and March 2023)	1 575.00
Ent Raymond Cherrier	Garbage, recycle, compost collection and transport	4 623.80
Monthly remuneration of elected officials	March remuneration	2 039.61
Monthly remuneration of Director General	March salaries	3 101.72
TOTAL ACCOUNTS PAID		\$14 938.72

Supplier	Description (Direct debit)	Amount
Axion	Telephone, fax and internet	206.53
BMO Mastercard	Microsoft monthly subscription & fees	59.45
DFS Insurance	Group insurance	464.66
Hydro Québec	Street lighting	136.89
TOTAL ACCOUNTS PAID		\$867.53

ADOPTED

9
OTHER BUSINESS

9.1

10
SECOND QUESTION PERIOD

- Will the residents be invited and able to see the plans of the new building.

11
ADJOURNMENT OF THE MEETING
Resolution 2023-201

Moved by Larry Royea
Seconded by Christopher Whitehead
AND RESOLVED THAT:

The meeting be adjourned at 8:11 p.m.

William Miller
Mayor

Gail Côté
Director General and Clerk Treasurer