



ORDINARY MEETING of the Council of Brome Village held in person on Monday, March 6, 2023, at 7:00 p.m. at which were present Councillors Pat Panasuk, Lisa Belanger, Larry Royea, Wesley Patch, Michael Allnutt and Christopher Whitehead. All members of the said council forming a quorum under the chairmanship of Mayor William Miller in accordance with the provisions of the Municipal Code.

The Director General and Clerk-Treasurer Gail Côté was present.

The citizens can attend the meeting and ask questions.

There were 10 people in the audience

AGENDA

1. Adoption of the agenda.
2. Approval and adoption of the minutes of the February 6, 2023 meeting
3. Business arising from the last minutes
  - 3.1 January 2023 inspector's report
4. Municipal and road inspector's report :
  - 4.1 On permits
  - 4.2 On Road Conditions
5. First Question Period
6. Officers' Reports
7. General Administration
  - Correspondence
    - 7.1 Letter from Brome Public Building
  - Administration
    - 7.2 Financial assistance for local vitalization projects Volet 4 du Fonds regions et ruralité
    - 7.3 Awarding 2023 summer maintenance contract
    - 7.4 Mandate the firm Gestim Inc to revise the urban plan and by-laws
    - 7.5 Mandate the firm Gestim Inc to prepare a by-law governing the demolition of properties
    - 7.6 Write-off – Uncollectible overdue accounts
8. Financial Administration
  - 8.1 Accounts payable
  - 8.2 Accounts paid
9. Other business:
  - 9.1 Committee of demolition (3 members from council)
10. Second question period
11. Adjournment of the meeting

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The meeting was called to order at 7:00 p.m.

1  
ADOPTION OF THE AGENDA  
Resolution 2023-180

Moved by Larry Royea  
Seconded by Christopher Whitehead  
AND RESOLVED THAT:

The agenda be and is hereby approved.

ADOPTED

APPROVAL AND ADOPTION OF THE MINUTES OF THE FEBRUARY 6, 2023 MEETING  
Resolution 2023-181

Moved by Christopher Whitehead  
Seconded by Pat Panasuk  
AND RESOLVED THAT:

The minutes of the February 6, 2023 meeting be and are hereby approved with the following amendments:

- Point 7.2 – modify “That the municipality pay the premiums for the year of coverage as well as all premiums and premium adjustments for each subsequent year” TO “That the municipality pay the premiums for the year of coverage as well as all premiums and premium adjustments for each subsequent year. Total monthly cost (including tax) for the municipality will be \$278.80”
- Point 8 – correction - The amount of the direct debit for Axion should be \$304.20 instead of \$114.92. The \$304.20 consists of \$114.92 for the new installation at 345 Stagecoach and \$189.28 for the monthly charge for the telephone, fax and internet.

ADOPTED

BUSINESS ARISING FROM THE LAST MINUTES

3.1 The January 2023 inspector’s report was submitted and there were no permits issued for the month of January

MUNICIPAL AND ROAD INSPECTOR’S REPORT

4.1 Permits issued

- 5 permits were issued in February 2023 for a total value of \$45,000 and revenues of \$110

4.2 Public works report

FIRST QUESTION PERIOD

- Question asked about the generator at the Brome Public Building. The mayor stated that it had been disconnected by the electrician and now waiting for the propane tank to be removed by Propane Action.

OFFICIERS REPORT

- Should put some flags up on Stagecoach as the spring roads are surfacing
- Concern about the Ville de Sutton Entente as we are being billed more frequently
- The Mayor attended the monthly MRC meeting, nothing special

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7  
GENERAL ADMINISTRATION

CORRESPONDENCE

7.1 The municipality received a letter from the Brome Public Building concerning the non-renewal of lease.

It was moved by Christopher Whitehead  
Seconded by Larry Royea  
AND RESOLVED THAT:

The municipality of Brome Village will issue a payment to Brome Public Building in the amount of one thousand five hundred and seventy-five dollars for January, February and March 2023 rent. This will be the final payment.

ADOPTED

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ADMINISTRATION

7.2  
FINANCIAL ASSISTANCE FOR LOCAL VITALIZATION PROJECTS  
Resolution 2023-182

WHEREAS the Municipality of Brome Village has taken cognizance of the eligibility criteria for the financial assistance program for local revitalization projects under Component 4 of the Fonds Régions et Ruralité;

WHEREAS the Municipality of Brome Village wishes to present a project under the financial assistance program;

Moved by Lisa Belanger  
Seconded by Wesley Patch  
AND RESOLVED THAT:

The Municipal Council authorizes the deposit of the project within the framework of the Financial Assistance Program for Local Vitalization Projects under Volet 4 of the Fonds Régions et Ruralité;

THAT the Municipal Council agrees to participate in the project and to assume a portion of the costs;

THAT the Director General and Clerk-Treasurer is authorized to sign all documents related to this request for financial assistance.

ADOPTED

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7.3  
AWARDING 2023 SUMMER MAINTENANCE CONTRACT  
Resolution 2023-183

WHEREAS the municipality received a quote from Mr. Jean Benoit for the summer maintenance of the municipal park and the municipal bridges;

Moved by Christopher Whitehead  
Seconded by Wesley Patch  
AND RESOLVED THAT:

- To award the summer maintenance contract to Mr. Jean Benoit for the quoted price of \$3 535.00;
- To authorize the Director General to retain the services of Mr. Benoit for various tasks particularly related to the municipal road department at an hourly rate of \$35 per hour in addition to the costs related to any machinery used, if necessary, as well as sign any document to this effect;
- To finance this expense, from the municipal general fund.

ADOPTED

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7.4

MANDATE THE FIRM GESTIM INC FOR THE REVISION OF THE URBAN PLAN AND BY-LAWS  
Resolution 2023-184

CONSIDERING that the council wishes to revise it's planning and development tools;

Moved by Lisa Belanger  
Seconded by Larry Royea  
AND RESOLVED:

To mandate the firm Gestim Inc. for the revision of the urban plan and by-laws.

ADOPTED

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7.5

MANDATE THE FIRM GESTIM INC TO PREPARE A BY-LAW GOVERNING THE DEMOLITION OF  
PROPERTIES  
Resolution 2023-185

WHEREAS the enabling authority for the adoption of a by-law governing the demolition of properties is found in sections 148.0.1 to 148.0.26 of the Act respecting land use planning and development (R.S.Q., c. a -19.1);

WHEREAS the Act to amend the Cultural Heritage Act and other legislative provisions adopted on March 25, 2021 brings several changes to the municipal environment, particularly with respect to demolition control, protection of immovable heritage and building maintenance regimes

WHEREAS the objectives of the Cultural Heritage Act are to promote the knowledge, protection, enhancement and transmission of cultural heritage, which reflects the identity of a society, in the public interest and in a sustainable development perspective;

WHEREAS the council wishes to regulate the demolition of properties on the territory of the Municipality of Brome Village;

THEREFORE

Moved by Michael Allnutt  
Seconded by Larry Royea  
AND RESOLVED unanimously by the council.

ADOPTED

7.6  
WRITE-OFF UNCOLLECTIBLE OVERDUE ACCOUNTS  
Resolution 2023-186

CONSIDERING that five municipal tax accounts are in arrears and cannot be recovered:

THEREFORE  
Moved by Pat Panasuk  
Seconded by Wesley Patch  
AND RESOLVED:

- To authorize the Director General to write off the uncollectible overdue accounts as per list dated February 28, 2023 in the amount of \$375.22 and to write off the interest calculated on these accounts.

ADOPTED

8  
FINANCIAL ADMINISTRATION

8.1  
ACCOUNTS PAYABLE  
FEBRUARY 2023  
Resolution 2023-187

Moved by Christopher Whitehead  
Seconded by Larry Royea  
AND RESOLVED THAT:

The payment of accounts payable in the amount of \$37 762.51 be and is hereby approved.

Supplier	Description	Amount
Jean Benoit	Installation of road signs, cleaning of drains and delivery of bins	210.00
CC Électrique Inc	Disconnect generator at Brome Public Building	465.65
Enviro Connexions	Treatment recycling – February	181.78
FNX	Soil study - road repair project on Jackson road	5 461.31
FQM Assurances Inc	Insurance renewal (20-03-23 to 20-03-24)	5 210.20
FQM	2023 Membership	1 223.83
Gestim	Municipal inspection from January 22 to February 18	2 062.48
Home Hardware	Bins	332.79
Infotech	2023 taxation	1 562.19
Martech	Road signs, post and civic numbers	1 631.85
Migué Fournier	Certificate of location and topographic plan (322 Stagecoach)	2 644.43
MRC Brome Missisquoi	Quote Part 2023 (1 <sup>st</sup> installment)	15 673.00
Municonseil Avocats	Professional fees	232.83
Papeterie Cowansville	Office supplies	105.46
RIGMRBM	Landfill and compost treatment	764.71
<b>TOTAL</b>		<b>\$37 762.51</b>

8.2  
 ACCOUNTS PAID  
 FEBRUARY 2023  
 Resolution 2023-188

Supplier	Description	Amount
Côté Gail	Reimbursement of Canada Post bill (stamps)	251.10
BCAS	Rent & cleaning for February	718.59
Ent Raymond Cherrier	Garbage, recycle, compost collection and transport	4 623.80
Fonds Excellence Massey Vanier(Davignon)	Scholarship bursary contribution	300.00
Massey Vanier Scholarship Fund	Scholarship bursary contribution	300.00
Monthly remuneration of elected officials	February remuneration	2 039.61
Monthly remuneration of Director General	February salaries	3 211.47
<b>TOTAL ACCOUNTS PAID</b>		<b>\$11 444.57</b>

Supplier	Description (Direct debit)	Amount
Axion	Telephone, fax and internet	189.28
BMO Mastercard	Microsoft monthly subscription & fees / annual subscription translation software / website renewal	346.55
Hydro Québec	Street lighting	151.55
Hydro Québec	Park electricity	191.34
<b>TOTAL ACCOUNTS PAID</b>		<b>\$878.72</b>

ADOPTED

9  
 OTHER BUSINESS  
 9.1

- A committee will have to be selected for the new by-law demolition of properties

10  
 SECOND QUESTION PERIOD

- Someone asked what CCU meant. The mayor explained that it is a consultative committee for urbanism.
- Concern why there are so many 911 calls than there used to be.
- Someone mentioned that even though there is the “ No Trucks Allowed” sign on Warehill, there are still alot of them that don’t follow the rules.

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11  
ADJOURNMENT OF THE MEETING  
Resolution 2023-189

Moved by Wesley Patch  
Seconded by Lisa Belanger  
AND RESOLVED THAT:

The meeting be adjourned at 7:52 p.m.

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William Miller  
Mayor

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Gail Côté  
Director General and Clerk Treasurer