



ORDINARY MEETING of the Council of Brome Village held in person on Monday, February 6, 2023, at 7:00 p.m. at which were present Councillors Pat Panasuk, Lisa Belanger, Larry Royea, Wesley Patch, Michael Allnutt and Christopher Whitehead. All members of the said council forming a quorum under the chairmanship of Mayor William Miller in accordance with the provisions of the Municipal Code.

The Director General and Clerk-Treasurer Gail Côté was present.

The citizens can attend the meeting and ask questions.

There were 7 people in the audience

#### AGENDA

1. Adoption of the agenda.
  2. Approval and adoption of the minutes of the January 9, 2023 meeting
  3. Business arising from the last minutes
    - 3.1 Supporting information concerning the unpaid invoices for the Ville de Sutton
    - 3.2 Speed travelled on Mullarkey Road
  4. Municipal and road inspector's report :
    - 4.1 On permits
    - 4.2 On Road Conditions
  5. First Question Period
  6. Officers' Reports
  7. General Administration
- Correspondence
- 7.1 Financial support request – Massey Vanier Scholarship Bursary Fund
- Administration
- 7.2 Group insurance program registration with the FQM
  - 7.3 Voluntary retirement savings plan (VRSP) registration with Desjardins Insurance
  - 7.4 Adoption of the annual report 2022 year 6 – Revised fire safety risk coverage schema
8. Financial Administration
    - 8.1 Accounts payable
    - 8.2 Accounts paid
  9. Other business:
    - 9.1
  10. Second question period
  11. Adjournment of the meeting

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The meeting was called to order at 7:00 p.m.

1  
ADOPTION OF THE AGENDA  
Resolution 2023-171

Moved by Christopher Whitehead  
Seconded by Larry Royea  
AND RESOLVED THAT:

The agenda be and is hereby approved.

ADOPTED

APPROVAL AND ADOPTION OF THE MINUTES OF THE JANUARY 9, 2023 MEETING  
Resolution 2023-172

Moved by Pat Panasuk  
Seconded by Michael Allnutt  
AND RESOLVED THAT:

The minutes of the January 9, 2023 meeting be and are hereby approved.

ADOPTED

BUSINESS ARISING FROM THE LAST MINUTES

- 3.1 Supporting information was received from Ville de Sutton concerning the unpaid invoices 645 and 646  
3.2 The municipality has purchased two (2) speed signs (40km) for Mullarkey Road. They will be installed when weather permits.

MUNICIPAL AND ROAD INSPECTOR'S REPORT

4.1 Permits issued

- There were no permits issued for January.

4.2 Public works report

FIRST QUESTION PERIOD

- A resident asked where we were at with the digital speed radar. The mayor explained that we received the radar just before Christmas and we need to get authorization from the MTQ in order to install it on their roads.
- Residents asked if the filming company had permission to close Warehill Road during the filming. The mayor explained that they asked the municipality at the last minute and he and the director said yes. It was also explained that the filming company had checked with the Minister of Transport and spoke with all concerned residents on the road.

OFFICIERS REPORT

- Stagecoach Road is in good shape.
- A comment was mentioned that there have been a few cars that have went in the ditch on the curve near Valley and Stagecoach for whatever reason.

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7  
GENERAL ADMINISTRATION

CORRESPONDENCE

7.1  
FINANCIAL SUPPORT REQUEST – MASSEY VANIER SCHOLARSHIP BURSARY FUND  
Resolution 2023-173

WHEREAS the Municipality of Brome Village supported the Massey-Vanier Scholarship, Bursary Fund in 2022 by giving \$300.00 each to the English and French sides of the school;

WHEREAS the Massey-Vanier bursary committee is again requesting our financial support;

WHEREAS \$600.00 has been earmarked for the bursary fund in the municipal budget 2023;

Moved by Wesley Patch  
Seconded by Christopher Whitehead  
AND RESOLVED THAT:

The Municipality of Brome Village will donate \$300.00 each to the English and French sides of Massey-Vanier High School and that the following conditions apply for the granting of the bursaries: Brome residents should be considered first, the average should be 80% or less and the bursary should only be payable to the students after the 1st term is completed.

ADOPTED

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ADMINISTRATION

7.2  
GROUP INSURANCE PROGRAM REGISTRATION WITH THE FQM  
Resolution 2023-174

WHEREAS the Fédération québécoise des municipalités (hereinafter the "FQM") has established a group insurance program governed by one of its regulations (the "Program")

GIVEN THAT to this end, the FQM has issued a call for tenders bearing the number FQM-2021-002 dated July 5, 2021

CONSIDERING THAT as a result of this call for tenders, the FQM has become a group insurance policyholder with Desjardins Financial Security Life Assurance Company (hereinafter referred to as the "Policy")

GIVEN THAT the FQM has mandated its subsidiary FQM Assurances Inc, a group insurance broker, to oversee the application of the Contract and to advise municipalities, their officials and employees and members of municipal councils on all matters where a broker's permit is required under the Act respecting the distribution of financial products and services, c. D-9.2;

GIVEN THAT, pursuant to the Municipal Code of Quebec and the Cities and Towns Act, a municipality, an RCM or a municipal body may subscribe, for the benefit of its officials, employees and members of its council, to a group insurance contract for which the Policyholder is the FQM;

CONSIDERING THAT the Contract came into effect on January 1, 2022;

CONSIDERING THAT the Contract is automatically renewable every year;

Moved by Wesley Patch  
Seconded by Larry Royea

AND RESOLVED THAT:

THE Village of Brome enrolls for the benefit of its employees to the Program and is governed by the Contract as February 1, 2023;

THAT the municipality pay the premiums for the year of coverage as well as all premiums and premium adjustments for each subsequent year. Total monthly cost (including tax) for the municipality will be \$278.80;

THAT the municipality respects the terms and conditions of the Program and the Contract;

THAT the municipality maintain its participation in the Program by subscribing, without additional formality, to any group insurance contract concluded by the FQM to follow a call for tenders in replacement of the Contract and by respecting the terms and conditions thereof;

THAT the Municipality maintain the insurance coverage provided for in the Contract or in any contract replacing it, until the Municipality terminates its participation, in accordance with the By-law, by sending the FQM at least one (1) year's written notice of its intention to no longer participate in the Program;

THAT the Municipality gives the power to its Director General to perform any act and to transmit any document resulting from the Municipality's adherence to the Contract or to any contract replacing it;

THAT the Municipality authorizes FQM Assurances Inc. and any actuarial consulting firm designated by the latter, to have access to its group insurance file with the insurer in compliance with the rules of protection of personal information;

THAT the Municipality grants FQM Assurance Inc. and any actuarial consulting firm designated by the latter, the mandate to act as exclusive group insurance consultants and brokers and that they be the only persons appointed and authorized to represent the Municipality with the designated insurer with respect to the application of the group insurance plan;

THAT this resolution in no way limits the right of the FQM to revoke its designated agents and substitute another;

THAT this resolution is immediate and revokes any other resolution previously granted on the same subject as this resolution, without further notice.

ADOPTED

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7.3

VOLUNTARY RETIREMENT SAVINGS PLAN (VRSP) REGISTRATION WITH DESJARDINS INSURANCE  
Resolution 2023-175

The VRSP plan is a voluntary plan that the participation is for both employees and employers;

The Desjardins Voluntary Retirement Savings Plan, is governed by the VRSP Act. It aims is to promote retirement savings;

Moved by Lisa Belanger

Seconded by Christopher Whitehead

AND RESOLVED THAT:

The Director General is authorized to contact Desjardins Insurance to set up and register with the Voluntary Retirement Savings Plan.

Both the municipality and the employee will contribute to the plan.

The municipality will contribute eight percent (8%) of the Director's salary.

ADOPTED

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7.4

ADOPTION OF THE ANNUAL REPORT 2022 YEAR 6 – REVISED FIRE SAFETY RISK COVERAGE  
SCHEMA  
Resolution 2023-176

WHEREAS the revised Fire Safety Cover Plan of the Brome-Missisquoi MRC came into force on July 1, 2016

WHEREAS each municipality must produce an annual report, as prescribed by section 35 of the Fire Safety Act

WHEREAS to facilitate the drafting and compilation of the implementation of the Fire Safety Cover Plan, an Excel file has been developed. This file has five (7) tabs, namely: Title page, Summary, PI (performance indicator), PMO (implementation plan), Graph (performance indicator in graph form), DSI-2003 and DSI-2003 (vehicle). An eighth tab is added to the report for municipalities with a fire safety department: Accident-Incident;

WHEREAS the annual report 2022 Year 6 has been completed by the director of the fire safety department of the Ville de Sutton;

WHEREAS the Municipality of Brome Village has taken cognizance of the annual activity report for 2022, year 6;

THEREFORE, it is proposed by Councillor Pat Panasuk and unanimously resolved

That the municipality of Brome Village adopts the annual activity report for 2022, year 6 in relation to the revised Fire Safety Cover Plan and authorizes its transmission to the Brome-Missisquoi MRC. The latter will consolidate all the annual reports of the municipalities of the Brome-Missisquoi MRC and will then transmit it to the ministère de la Sécurité publique.

ADOPTED

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8

FINANCIAL ADMINISTRATION

8.1

ACCOUNTS PAYABLE  
JANUARY 2023  
Resolution 2023-177

Moved by Larry Royea  
Seconded by Christopher Whitehead  
AND RESOLVED THAT:

The payment of accounts payable in the amount of \$4 037.07 be and is hereby approved.

Supplier	Description	Amount
Jean Benoit	Repair rink boards (labor & materials)	435.52
Enviro Connexions	Treatment recycling (November & December)	415.35
Formules Municipales	Minute book and pages	469.38
Gestim	Municipal inspection from December 18 to January 21	528.89
Infotech	Transport of envelopes	48.32
Quilliams Electric	Repair of street lights (366/368 Stagecoach)	225.53
Quilliams Electric	Replace skating rink light & change junction box (postal boxes)	886.52
Ville de Sutton	Intervention report (December 2022 storm)	1 027.56
<b>TOTAL</b>		<b>\$4 037.07</b>

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8.2

ACCOUNTS PAID

JANUARY 2023  
Resolution 2023-178

Supplier	Description	Amount
3578470 Canada Inc (David Cooke)	Snow removal municipal roads 2022-2023	19 292.54
Belanger Lisa	Reimbursement 2022 Brome Light expenses	31.83
BCAS	Rent & cleaning for January	718.59
Ent Raymond Cherrier	Garbage, recycle, compost collection and transport	4 623.80
Lee Laura	Reimbursement 2022 Brome Light expenses	103.36
MacKenzie Cameron	Christmas tree for Heritage Park	130.00
OBV Yamaska	Membership 2023	50.00
Revenu Québec	Deductions at source (October to December 2022)	3 567.07
Revenue Canada	Deductions at source (October to December 2022)	1 327.56
Schaffer Elisabeth	Reimbursement 2022 Brome Light expenses	29.81
Thériault Dominique	Reimbursement 2022 Brome Light expenses	116.73
Transport Adapté pour Nous Inc	Agreement renewal 2023	1 014.00
Tremblay John	Snow removal – Morin Hill 2022-2023	1 178.49
Monthly remuneration of elected officials	January remuneration	2 039.61
Monthly remuneration of Director General	January salaries	3 321.22
<b>TOTAL ACCOUNTS PAID</b>		<b>\$37 544.61</b>

Supplier	Description (Direct debit)	Amount
Axion	New installation at 345 Stagecoach and monthly charge for telephone, fax and internet	304.20
Hydro Québec	Street lighting	151.55
<b>TOTAL ACCOUNTS PAID</b>		<b>\$455.75</b>

ADOPTED

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9  
OTHER BUSINESS  
9.1

- The council decided to remove the generator from Brome Public Building. The generator belongs to Brome Village.
- The event planning committee held a meeting on Friday, February 3<sup>rd</sup> to discuss the cleaning of ditches. They are hoping that residents will volunteer some time. The event is planned for May 6<sup>th</sup> weather permitting and if not May 13<sup>th</sup>. They will keep us informed.

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10  
SECOND QUESTION PERIOD

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11  
ADJOURNMENT OF THE MEETING  
Resolution 2023-179

Moved by Larry Royea  
Seconded by Michael Alnutt  
AND RESOLVED THAT:

The meeting be adjourned at 7:56 p.m.

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William Miller  
Mayor

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Gail Côté  
Director General and Clerk Treasurer